

ADOPTED
Monterey County Workforce Investment Board (WIB)
Oversight Committee
Shoreline Workforce Development, 249 10th Street, Marina, CA
Thursday, September 11, 2014

Members Attended: Mary Ann Leffel (Chair), Jay Donato, Sherry Farson, Cesar Lara, Larry Silva, Brian Turlington and Andrea Zeller-Nield

Members Absent: Al Davis and Teresa Sullivan

Staff Present: Joyce Aldrich, Marleen Bush, Flor Galvan and Ruben Trujillo

Others Present: Terri Gallardo and Eileen Rohlfing

Call to Order/Introductions: Mr. Lara called the meeting to order at 8:40 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment: None

Consent Calendar:

1. Action: Approve the minutes of the July 10, 2014 Oversight Committee minutes.

Motion: Mr. Donato motioned to approve the action as stated.

Second: Mr. Turlington

Approved unanimously by those in attendance

Ms. Leffel arrived at 8:47 a.m. to chair the meeting.

Discussion or review of Business Calendar Action Items:

1. Action: Approve the FINAL WIA Title I Adult and Dislocated Worker programs Monitoring Report for Program Year 2013-14 for the Office for Employment Training.

Ms. Bush reported that as per the request of the committee the monitoring period covered the entire program year 2013-14. Staff completed a desk review; interviews with staff as well as a review of participant case files. She reported that overall OET met all the Common Measures performance goals and is in compliance with the provisions of WIA and local policies. As for their budget, OET expended 95% of their Adult allocation and 74% of their Dislocated Worker allocation. Any unspent funds will be carried over into the new program year 2014-15.

Motion: Mr. Silva motioned to accept the action as stated.

Second: Mr. Lara

Approved unanimously by those in attendance

2. Action: Approve the FINAL WIA Title I Rapid Response Program Monitoring Report for program Year 2013-14 for the Workforce Investment Board. Ms. Bush presented information on the Rapid Response program and monitoring report for program year 2013-14. The total allocation in the report should be corrected to reflect \$263,274. She reported that the WIB and Business Services staff is operating the WIA Rapid Response Program in compliance with the provisions of WIA and local guidance. She reported that during the monitoring period, 425 workers were impacted by layoffs.

Motion: Mr. Lara motioned to accept the action with the change of allocation to \$263,274.

Second: Mr. Turlington

Approved unanimously by those in attendance

3. Receive a report on the status of WIA Adult and Dislocated Worker programs for PY 2014-15.

Ms. Bush reported that as of August 31, 2014 Monterey County expended 5% of its WIA Adult funds; 9% of its Dislocated Worker funds and enrolled/carried-in 17% of its planned Adult participants and 19% of its planned Dislocated Worker participants.

4. Receive an update on the WIA 25% Dislocated Worker Additional Assistance special project grant for PY 2014-15. Mrs. Aldrich reported that the DWAA grant serves special projects such as the

Capital One and River Ranch layoffs. She reported that due to staff's continual outreach, individuals who were impacted are returning for services. She reported that as of August 31, 2014, \$90,274 has been expended.

- 5. Receive a report on the number of local WIA training placements and expenditures for PY 2014-15.** Ms. Bush reported that as of July 1, 2014, thirteen participants were enrolled in training. She reported that Monterey County has accumulated \$30,096 in leveraged resources to apply towards the 10% leveraged amount allowed towards meeting the training expenditure requirement.
- 6. Update on the Local WIA budget for PY 2014-15.** Mr. Trujillo reported that as of August 31, 2014 the Adult allocation has expended \$82,691. He reported that after October 2014 the Adult expenditure percentage should increase as Monterey County will receive the second quarter allocation. He also reported that the Youth program expends most of the allocation during the summer due to participant wages expended during the Summer Youth Employment Program. He reported that Monterey County has exhausted the first allocation of Rapid Response funds; however once Monterey County enters October, the second allocation should be received. He reported that the WIB Executive Director and Fiscal Manager continue to monitor the budget closely.
- 7. Update on the WIB's Strategic Local Plan goals specific to Adult programs and system Alignment and Accountability.** Mrs. Aldrich reported that Monterey County is up to date and continue to move forward with completing the goals of the WIB's strategic local plan. She reported that transitions will be made due to the Workforce Innovation and Opportunity Act (WIOA) to include new language for integrated services of Job Center partners and services to diverse groups. She reported that Monterey County continues to work on partnering with Job Corps as a Job Center collaborator.
- 8. Presentation and discussion on the Workforce Innovation and Opportunity Act (WIOA).** Mrs. Aldrich reported that the federal government has pushed the Department of Labor to release the draft regulations to all local workforce investment boards by January 18, 2015 on how individual components of the new law will be implemented in the local areas. She reported that some changes will be made to make sure that Job Centers are serving those with disabilities and providing opportunities for pre-apprenticeship and apprenticeships. She also reported that the Department of Rehabilitation, Department of Social Services and the Employment Development Department are mandated to be partners of the Job Center, which Monterey County already has in place.

Announcement of Events: Ms. Leffel announced the Annual Higher Education Research Economic Impact breakfast will be taking place on October 16, 2014 at the Monterey Marriott Ferrante Room.

Adjournment: Ms. Leffel requested to adjourn the meeting at 10:14 a.m.

Motion: Mr. Turlington motioned to adjourn the meeting.

Second: Mr. Donato

Approved unanimously by those in attendance