

ADOPTED
MONTEREY COUNTY Workforce Investment Board
OVERSIGHT COMMITTEE

July 12, 2012, 8:30AM

Shoreline Workforce Development Services, 249 10th Street, Marina, CA

MEMBERS PRESENT: Mary Ann Leffel, Judith Profeta, Larry Silva, Teresa Sullivan and Brian Turlington

MEMBERS ABSENT: Al Davis (Excused) and Cesar Lara (Excused)

STAFF PRESENT: Joyce Aldrich, Marleen Esquerra and Flor Galvan

OTHERS PRESENT: Rosie Chavez, Wil Moore and Andrea Zeller-Nield

CALL TO ORDER/INTRODUCTIONS: Ms. Profeta called the meeting to order at 8:42am. She welcomed those in attendance and called for introductions. A quorum was established.

CHANGES TO AGENDA: Upon approval, Ms. Esquerra distributed handouts for Information Item #3 on the WIA Title I Adult and Dislocated Worker program providers for PY 2011-12 and Information Item #5 on the local Rapid Response efforts. She also informed the committee that the sequence of agenda items in the packet was off. Information Item #4 was inadvertently placed after Information Item #5.

Public Comment: None

CONSENT CALENDAR:

C-1 Action: Approve the minutes of the June 14, 2012 Oversight Committee meeting.

Motion: Mr. Silva motioned to accept the action as stated.

Second: Mr. Turlington

Motion Passed Unanimously

BUSINESS MEETING CALENDAR:

1. **Information: Update on current and pending, local, State and Federal monitoring of Monterey County's local workforce investment system.** Ms. Aldrich stated the WIB was involved in a series of monitoring reviews this year that took a significant amount of staff time. We are awaiting a draft report from the State regarding a monitoring review completed in March 2012. We are also awaiting a draft report from an audit on the NEG-OJT grant. For this review, the monitor stated he did not find any negative findings and is continuing to meet with employees and employers of the program. It's anticipated that a State review of our Adult & Dislocated Worker Programs will be scheduled in September or October 2012. All local monitoring reviews are running smoothly and staff and subcontractors continue to work cooperatively. Mr. Silva asked if WIB staff had received a response concerning a finding on the recruitment of the executive director. Ms. Aldrich stated to date no response has been received.
2. **Information: Update on WIB Policies.** Ms. Esquerra stated as a result of the recent monitoring reviews, the auditors recommended changes to three existing local WIB policies that pertain to on-the-job training, grievance and complaint procedures and the WIA adult program. WIB staff plan to convene a policy workgroup consisting of WIA program operators to reexamine existing policies for relevance, determine if policies need to be rescinded and/or updated and to revise existing policies to conform with the recommendations made by the auditors. All policies will be returned to the Oversight Committee and or Youth Council for consideration and approval.
3. **Information: Receive a report on WIA Title I Adult and Dislocated Worker program providers for PY 2011-12.** Mr. Wil Moore reported on Shoreline's enrollments. Of the 80 enrollments, 79 were placed in employment and 1 was let go after one day of employment and therefore shows active on their caseload. In all other areas, Shoreline has been meeting and excelling in performance. The average hourly wage is \$10.30. Participants have been predominately placed in the healthcare and building & design industry sectors. Two participants were placed in solar panel occupations. Mr. Moore stated that Shoreline has received indirect return on investments with this contract by working closely with the community through

their career center. Shoreline has also been working cooperatively with Hartnell College to utilize their center. Additionally, because of the WIB's support, Shoreline has been able to receive a Veterans contract.

Ms. Rosie Chavez from Turning Point stated they served a total of 71 participants and successfully met an 86% employment placement rate. The participant average hourly wage is \$11.70. Most participants have been placed in the building and design industry sector. Turning Point's continued focus has been to expand their employer pool. They have also partnered with the City of Salinas to receive a Cease Fire Grant. On behalf of OET, Ms. Aldrich presented an update on their program performance because a representative from OET was not present at the meeting. During a recent federal monitoring review, she stated the auditor recommended that the WIB develop an agreement with OET. Plans are underway to develop the first agreement with OET on the Additional Assistance Dislocated Worker grant that the WIB was recently awarded. In reference to their budget, Ms. Aldrich stated OET over expended their dollars in the Adult program. The DSES Finance Director is reviewing if costs for co-enrollments can be moved to other programs. To date, OET was able to move \$255,000 originally charged to the Adult program against other funds due to co-enrollment in the Dislocated Worker program.

4. **Information: Receive a report on WIA Title I Adult subcontracts with Turning Point of Central California and Shoreline Workforce Development Services for Program Year 2012-13.** Ms. Esquerra stated the recommendation to extend the adult subcontracts was approved by the Board of Supervisors for a second year, effective July 1, 2012. The new contracts represent a 10% reduction from the previous year for a total contract allocation of \$567,000 with a requirement that each subcontractor must expend a minimum of 25% of their contract funds on training per Senate Bill 734. Ten percent of the minimum training expenditure requirement may be met by applying leveraged resources used for training services. Shoreline offered to give any in-kind percentage that exceeds 10% to OET to leverage as in-kind. Ms. Leffel stated that OET should be able to meet their 25% training requirement without the assistance from the subcontractors.
5. **Information: Report on required Rapid Response activities to private sector employers in Monterey County, including small businesses.** Ms. Aldrich referenced the Rapid Response report and stated the information provided shows which organizations were impacted by layoffs and the services provided. The Rapid Response Team has had several meetings with Capital One. A job fair will be taking place on July 24, 2012 and a Rapid Response orientation is scheduled for August 3, 2012. Capital One has offered transfer opportunities to 155 associates in their IT department; however they expect that only half of the employees will transfer. All associates that have decided to stay will be kept on until April 2013 and offered severance packages. The Rapid Response Team has struggled with making contact with the employees of River Ranch. They are working with union representatives to get the word out that help is available. They are awaiting a response from Hostess and Sky West concerning layoffs. They're also working with MST. Ms. Aldrich stated a request to carry-over Rapid Response funds to next year was approved. She stated that Monterey also received their Rapid Response allocation of \$360,994 for program year 2012-13.
6. **Information: Update on grants.** Ms. Aldrich stated the WIB received a Governor's 25% Discretionary – Dislocated Worker Additional Assistance grant in the amount of \$999,847. EDD acted quickly and sent the allocation and grant code to our local WIA. Staff is working with Shoreline and OET to finalize the agreements and scope of services. Hopefully the agreements will go before the Board of Supervisors on August 28, 2012 for approval. The NEG-Multi Sector grant, partnered with South Bay WIB, is concluding. Ms. Aldrich stated unfortunately we were not awarded the Workforce Innovation grant. We are currently working with South Bay WIB on an additional grant opportunity that will provide Monterey County with \$1 million dollars to provide services to dislocated workers, if awarded.
7. **Information: Update on Monterey County's Local Workforce Investment Area (LWIA) budget.** Ms. Aldrich stated that the DSES Finance Office is continuing to work on the end-of-the-year closeout due to the delay in receipt of outstanding invoices. Therefore, they have been unable to provide up-to-date information. However, it is perceived that the WIB will have additional monies anticipated for PY 2012-13. The youth allocation has arrived and OET has begun placing enrollments into their summer youth program. Staff along with Mr. Elliott Robinson, DSES's Finance Office and the CAO's office continue to work on restructuring the organization. Ms. Aldrich stated her challenge is to make sure the WIB brings in additional grant dollars.
8. **Information: Discuss the Budget Ad-hoc Workgroup.** Ms. Aldrich stated the WIB Chair has not received any response from members who wish to serve on the Budget Ad-hoc Workgroup. Ms. Leffel stated she

would like to be on the workgroup. Mr. Silva, Ms. Sullivan and Ms. Zeller-Nield also expressed interest in serving on the workgroup. Ms. Aldrich stated that she will provide the WIB Chair with the information so a meeting can be scheduled.

ANNOUNCEMENT OF EVENTS: Ms. Leffel stated she is part of a Community College initiative and has been diligently working with ACT, for Monterey County, to be the first pilot area for a 4-county region to provide WorkKeys testing. ACT has discussed possibly giving free testing for up to 3 years. Ms. Leffel is also working with ACT to begin a pilot program with Capital One employees.

ADJOURN: Ms. Leffel motioned to adjourn the meeting at 10:12am.

Motion: Mr. Silva motioned to accept the motion as stated.

Second: Ms. Sullivan