

ADOPTED
Monterey County Workforce Investment Board
Oversight Committee Meeting
 Thursday, August 11, 2011, 8:30 A.M.
 100 Campus Center/University Corporation Bldg. 201, Seaside, CA 93955

MEMBERS PRESENT	REPRESENTING
Mary Ann Leffel (<i>Chair</i>)	Business
Dr. Phoebe Helm	Economic Development/Education
Lupe Palacio	Community Based Organization
Ken Scherpinski	Labor Organizations
Brian Turlington	Business
Al Davis	Community Based Organization
Cesar Lara	Labor Organizations
Teresa Sullivan	Older Americans
Judith Profeta	Business
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
MEMBERS ABSENT	REPRESENTING
Larry Silva	Business
OTHERS PRESENT	REPRESENTING
Rod Powell	Office for Employment Training
Bertha Gonzalez	Office for Employment Training
Rosie Chavez	Turning Point
Wil Moore	Shoreline Workforce Development Services
Mary Adams	Office Star
Marleen Esquerra	WIB Staff
Flor Galvan	WIB Staff
Manley Bush	WIB Staff

CALL TO ORDER/INTRODUCTIONS: Ms. Leffel called the meeting to order at 8:44am. She welcomed those in attendance and called for introductions. A quorum was established.

CHANGES TO THE AGENDA: The chair approved and distributed a handout for information item #5 regarding a review of Monterey County's Local Workforce Investment Area (LWIA) revenue and expenditures.

PUBLIC COMMENT: NONE.

BUSINESS MEETING:

1. Action: Approve the minutes of the April 14, 2011 Oversight Committee meeting

Motion: Mr. Ken Scherpinski moved to accept the minutes, as stated.

Second: Dr. Phoebe Helm

Motion Passed Unanimously

2. Information: Presentation on Green Careers Partnership.

A presentation was given on the Green Careers Partnership by Blair Mandell. The purpose of the project is to provide training in green careers including carpentry, entry level electricians, and solar paneling installation. Out of 61 participants that were previously in the program, 33 are currently working, 18 are actively searching for work and 10 were unable to be reached. Less than 10% have received On-the-Job Training (OJT) funds. The partnership attends quarterly meetings and keeps in touch with many businesses to place the participants. The next graduating class is currently being placed.

3. Information: Review of Monterey County WIB's local monitoring log.

Ms. Esquerra presented a review on Monterey County's local monitoring activities. Monitoring is a requirement of the State of all WIA sub-recipients to ensure they are in compliance with regulations and policies related to WIA. Notices are sent prior to all monitoring visits. Draft monitoring reports summarizing any findings and or observations are provided to the sub-recipient with details of the review. A 15-day period is provided to sub-recipients to respond to any findings and or observations with any necessary corrective actions. On some occasions, follow-up is required by WIB staff and therefore the "Conclusion" portion of the log will remain open. A final report is due to OET for the close out of their Adult and Dislocated Worker programs review as well as their Youth program.

4. Information: Review of Monterey County WIB's State and Federal

Ms. Flinn stated that a State monitoring report was opened in March 2010. A follow-up audit was completed in March/April 2011. The WIB received a draft report from the State and are presently working on a response due by September 22, 2011. WIB staff is currently working with John Chamberlin for technical support to address the issues identified in the draft report.

5. Information: Review of Monterey County Local Workforce Investment Areas (LWIA)

Ms. Flinn provided the committee with an updated version of the revenue and expenditures report for review. Due to a 30% reduction in the LWIA budget, training costs were reduced along with staffing. The WIB is also competitively and actively applying for grants to increase funds for training.

6. Information: Discussion and review regarding the services and activities of Shoreline's Adult Program for PY 2010-11.

Mr. Moore presented an update on Shoreline's adult program, services and activities. Shoreline has reached 101% of its enrollment goal. 88% of the participants have stayed with their job longer than six months, earning a minimum of \$10.60 per hour. Shoreline's latest participants graduated in June. Of these participants, 12 graduated and received their certification. Shoreline is also collaborating with partners to serve veterans and anticipate working with participants starting on August 15, 2011.

7. Information: Discussion and review regarding the services and activities of Turning Point's Adult Program for PY2010-2011

Ms. Chavez presented an update on Turning Point's adult program, services and activities. Turning Point placed 66 participants in their OJT program and 64 were direct hires. 75% of the graduated participants continue to be employed with an average entry wage of \$10.93. Since receiving four (4) computers from Shoreline, Turning Point has been able to serve additional participants. Per Judge Sillman's request, Turning Point does two (2) presentations per month to drug court defendants.

8. Information: Discussion and review regarding the services and activities of the DSES Employment Services – Office for Employment Training Program for PY 2010-11.

Mr. Powell stated that due to the many changes occurring at OET that involve restructuring, transitions and layoffs, he has experienced difficulty in retrieving information requested for reporting to the Oversight Committee. He will be working diligently to provide the pertinent information that is requested by the October Oversight Committee meeting. Many changes have occurred, three (3) grants that OET bid for have been changed by the State and he is working with the local WIB to amend the grants.

9. Information: Discussion regarding Workforce 2.0 agency needs assessment of the One-Stop system and next steps.

Ms. Flinn presented an update on the Workforce 2.0 preliminary needs assessment. The 1st phase is complete with particular interest in the process of gathering data. The WIB is hoping to retain the Workforce 2.0 consultants to provide a more in-depth assessment which is part of the 2nd Phase. WIB staff is currently working on the scope of work.

10. Information: Update regarding grants.

Ms. Flinn reviewed an update on current grant activities.

ANNOUNCEMENTS: Ms. Leffel stated on December 2, 2011, a higher education research cluster breakfast will be held. On August 17, 2011, a first Monterey County Business day in Sacramento will be taking place. Mr. Turlington is requesting board members and volunteers to join the Monterey County Film Commission which last year brought in \$4 million in funds to Monterey County. Please contact him if you are interested and/or visit the website at www.filmmonterey.org. On September 23, 2011 a healthcare symposium will be held. Alliance on Aging has moved their headquarters to 247 Main Street. A ground breaking will take place October 27, 2011.

ADJOURNMENT:

Ms. Leffel adjourned the meeting at 10:40 a.m.