

ADOPTED
Notes of the Monterey County Workforce Investment Board
Oversight Committee Meeting
 Thursday, February 10, 2011, 8:30 A.M.
Marina Branch Library, 190 Seaside Circle, Marina, CA 93933

MEMBERS PRESENT	REPRESENTING
Mary Ann Leffel (<i>Chair</i>)	Business
Larry Silva	Business
Lupe Palacio	Community Based Organization
Ken Scherpinski	Labor Organizations
Brian Turlington	Business
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
MEMBERS ABSENT	REPRESENTING
Judith Profeta	Business
Dr. Phoebe Helm	Economic Development/Education
Al Davis	Community Based Organization
Cesar Lara	Labor Organizations
Teresa Sullivan	Older Americans
OTHERS PRESENT	REPRESENTING
Rosie Chavez	Turning Point
Wil Moore	Shoreline Workforce Development Services
Harry Gamotan	OET
Chris Berthiaume	OET
Miguel Banda	WIB Staff
Manley Bush	WIB Staff
Gloria Torrez	WIB Staff

CALL TO ORDER/INTRODUCTIONS:

Ms. Leffel called the meeting to order at 8:42am. She welcomed those in attendance and called for introductions. A quorum was not established.

CHANGES TO THE AGENDA: NONE

PUBLIC COMMENT: NONE.

BUSINESS MEETING:

1. Action: Approve the minutes of the November 10, 2010 Oversight Committee meeting

Due to the lack of a quorum, this item has been deferred to the next meeting.

2. Information: Update and discussion regarding Layoff Aversion grant

Mr. Bush reviewed the monitoring report as provided in the packet. He added that WIB staff made recommendations to ensure the success of any future lay off aversion projects. Ms. Leffel stated that due to this grant she learned about Monterey Gourmet Foods, which resulted in the company remaining and expanding in our region. She requested that this be reflected in the monitoring report. Ms. Leffel commented that there were many challenges with the implementation of grant which are reflected in the outcomes. She added that some of the challenges were the timing and effectiveness of the partnerships. In response to Mr. Scherpinski's question, Ms. Leffel replied that unspent funds were returned to the WIB. Ms. Flinn stated that OET planned to spend the \$150,000 to continue Layoff Aversion services throughout the County; the funds expire June 2011. The committee reviewed the request by Ms. Leffel and concluded that although work was done to keep Monterey Gourmet Foods in the region, it was not within the scope of the grant, and it should not be reflected in the numbers served. However, the committee requested that a notation be added to the monitoring report acknowledging related outcomes reported by Ms. Leffel.

3. Information: Presentation of Fiscal reports for WIA Title I Adult Subcontractors for PY 2010-11

Mr. Banda reviewed the report, as provided in the packet.

4. Information: Discussion and review regarding the services and activities of Shoreline's Adult Program for PY2010-11

Mr. Moore stated that Shoreline's fiscal department would submit the December invoices soon. He added that Shoreline has reached their contract goal. Mr. Moore added that Shoreline is working on implementing the Work Keys exam. He noted that Shoreline staff has been implementing the work readiness pre-assessments. In response to Ms. Leffel's question, Mr. Berthiaume stated that Turning Point has been referring clients to the One-Stop for testing. He continued to say that a system of WorkKeys referrals is being

developed. Ms. Flinn stated that the work readiness pre assessments determines if participants are either ready or not to take the WorkKeys exams. Ms. Flinn stated that she would like to see a report of how many participants have scored ready or not ready.

5. Information: Discussion and review regarding the services and activities of Turning Point's Adult Program for PY2010-11

Ms. Chavez reviewed the report as provided in the packet. She added that limited English participants are requesting vocational classroom training. She continued to say that participants requesting training are referred to Shoreline or OET.

6. Information: Discussion and review regarding the services and activities of OET and the One-Stop Operation for PY2010-11

Mr. Berthiaume stated that OET has continued to increase their enrollments. He reviewed the handout. Ms. Leffel requested that all reports be added to the meeting packet. Mr. Berthiaume added that OET is reaching out to business in the Castroville and Pajaro areas. He added that the goal is to survey 50 businesses.

7. Information: Discussion and update on 2010-11 WIB monitoring

Mr. Banda stated that EDD is currently monitoring OET. Due to this WIB staff has decided to postpone OET's monitoring. He added that once EDD is done, WIB staff will move forward with monitoring. He stated that he would email board members the dates and times of the monitoring interviews so they can notify them of their availability.

8. Information: Discussion and update on current grant activities for PY 2010-11

Ms. Flinn reviewed the report as provided in the packet. She added that Rancho Cielo is still waiting for the Youth Build announcement.

9. Information: Staff salary schedules follow up discussion

Ms. Flinn reviewed the report as provided in the packet. The committee requested a 2009-10 report of staff salaries.

ANNOUNCEMENTS: Ms. Leffel requested that an overview of the NAWB conference be provided by the attendees.

ADJOURNMENT:

Ms. Leffel adjourned the meeting at 10:16am