

**ADOPTED**  
**Minutes of the Monterey County Workforce Investment Board**  
**Oversight Committee Meeting**  
 Thursday, August 12, 2010, 8:30 A.M.  
**Monterey County Business Council, 1732 Fremont Boulevard, Suite 200, Seaside, CA 93955**

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
Judith Profeta	Business
Teresa Sullivan	Older Americans
Cesar Lara	Labor
Al Davis	Community Based Organization
Lupe Palacio	Community Based Organization
Brian Turlington	Business
Larry Silva	Business
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
<b>MEMBERS ABSENT</b>	<b>REPRESENTING</b>
Mary Ann Leffel ( <i>Chair</i> )	Business
Teresa Sullivan	Older Americans
Ken Scherpinski	Labor Organizations
Dr. Phoebe Helm	Economic Development/Education
<b>OTHERS PRESENT</b>	<b>REPRESENTING</b>
Deborah Carrillo	Turning Point
Wil Moore	Shoreline Workforce Development Services
Ruben Garcia	EDD
Harry Gamotan	OET
Lynda Dunn	OET
Deborah Carrillo	Turning Point
Yuri Anderson	WIB Staff
Manley Bush	WIB Staff
Marleen Esquerra	WIB Staff
Gloria Torrez	WIB Staff

**CALL TO ORDER/INTRODUCTIONS:**

Ms. Profeta called the meeting to order at 8:48am. She welcomed those in attendance and called for introductions. A quorum was not initially established.

**CHANGES TO THE AGENDA:** The Disability Program Navigator monitoring report & Information Item #8 will be moved to subsequent meeting.

**PUBLIC COMMENT:** NONE.

**BUSINESS MEETING:**

**4. Information: Discussion and update on the California Gang Reduction and Intervention Prevention (CalGRIP) grant modification.**

Mr. Bush stated that a modification to the grant has been submitted to the state. He stated that changes included a reduction in enrollments to increase supportive and training services provided to the participants. He continued to say that WIB staff submitted the grant modification to EDD and is currently under review. Mr. Lara asked when EDD would reply to the request. Mr. Bush stated that WIB staff is awaiting final approval of the grant modification. He noted that WIB staff is currently conducting a program and fiscal monitoring review of the grant for fiscal year 2009-10.

**5. Information: Discussion and update on the Monterey County Workforce Investment Board (WIB) members' attendance roster.**

The committee reviewed the attendance roster. Ms. Flinn added that board member attendance is crucial to the success of the WIB. In response to Mr. Gamotan's question, Ms. Flinn stated that the WIB composition is being reviewed by the Executive Committee.

**6. Information: Discussion and review of the American Recovery and Reinvestment Act (ARRA) incentive funds for exemplary performance for fiscal year 2007-09 and 2008-09.**

Ms. Esquerra stated Monterey County has been awarded \$21,271 for exemplary performance. Ms. Flinn stated that performance is based on the state base wage files. The committee then reviewed the local performance table which measures the performance of the Local Workforce Investment Board.

**7. Information; Discussion and review the Office of the Inspector General final monitoring report with response from the Monterey County Workforce Investment Board.**

The committee reviewed the report. In response to Mr. Silva's question, Ms. Flinn replied that the agreement between WIB and OET is being drafted. Mr. Silva commented that the MCWIB has too many committee meetings in one year. Ms. Flinn stated that she is working on reducing the number of meetings or combining the committees.

**8. Information: Presentation of MIS and Fiscal reports for WIA Title I Adult Subcontractors for PY 2009-10**

*Item was moved to the subsequent meeting.*

**9. Information: Review of the Local Workforce Investment Area Budget and One-Stop Operational Costs as of June 30, 2010 for PY2009-10**

Ms., Dunn reviewed the budget as provided in the packet. In response to Mr. Silva's questions, Ms. Dunn replied that 40 One-Stop employees were permanent and 30 were contracted. Mr. Silva commented that he felt the staff salaries were high. Ms. Dunn commented that for PY2009-10 an increase in the workload prompted them to hire temporary workers. In response to Mr. Silva's question Ms. Dunn replied that One-Stop operational costs are divided between the WIB, EDD, and Calworks.

*A quorum was established at 9: 15*

**1. Action: Approve the minutes of the May 13, 2010 Oversight Committee meeting.**

**Motion:** Mr. Lara moved to accept the minutes, as stated.

**Second:** Mr. Davis

**Abstained:** Ms. Palacio, Mr. Turlington

**Motion Passed Unanimously**

**2. Action: Approve the monitoring schedule for PY 2010-11, for WIA Title I Adult, Dislocated Worker and Youth programs.**

Mr. Bush reviewed the monitoring schedule. He invited committee members to join him in the on-site monitoring. Ms. Profeta stated that she had participated in the monitoring and found the experience to be rewarding. She encouraged board members to participate.

**Motion:** Mr. Lara moved to accept the action, as stated.

**Second:** Mr. Silva

**Motion Passed Unanimously**

**3. Action: Review and approve the percentage goals in WIB Policy #2010-01 entitled "Monterey County WIA Geographic Service Goals".**

Ms. Esquerra reviewed the report as provided in the packet. In response to Mr. Silva's question, Ms. Esquerra replied that exited participants meant that they no longer need services. Mr. Silva stated that the success of the programs should be whether or not the participant found a job. Ms. Esquerra stated that the state measures performance on base wage files. She added that the performance measures will not be available until the end of the year. Mr. Silva requested clarification to attachment 3B at the next Oversight Committee meeting.

**Motion:** Mr. Silva moved to accept the action, as stated.

**Second:** Mr. Lara

**Motion Passed Unanimously**

**10. Information: Discussion regarding the closeout of the Subcontractor's monitoring reports for PY2009-10.**

Mr. Bush reviewed the report as provided in the packet. Mr. Bush noted that historically all the sub-contractors have had problems with North County enrollments.

**11. Information: Discussion and review regarding the services and activities of Shoreline's Adult Program for PY 2009-10.**

Mr. Moore reviewed the report. He stated that Shoreline's target population is high school dropouts and individuals with limited English. Mr. Moore introduced Ms. Garcia and Ms. Tamayo whom he credited to the success of Shoreline's Adult OJT program. Ms. Garcia and Ms. Tamayo stated that they interview participants and recruit new employers.

**12. Information: Discussion and review regarding the services and activities of Arbor's Adult Program for PY 2009-10.**

Ms. Bush provided a closeout report to the committee members on the status of Arbor's program operations and the transition of files and documents to the Office for Employment Training for disposition. He also noted that Arbor Employment Training had officially closed down.

**13. Information: Discussion and review regarding the services and activities of Turning Point's Adult Program for PY 2009-10.**

Ms. Carrillo reviewed the report. She added that they were working on new outreach strategies. Ms. Carrillo stated that Turning Point's targeted population is ex-offenders. In response to Mr. Turlington's question Ms. Carrillo stated that the employer is allowed to choose their employee. She added that they do disclose the conviction to the employer.

**ANNOUNCEMENTS:**

Mr. Moore commented that Goodwill Industries was a recipient of a grant by the Department of Labor that will allow his staff to go to Maryland to receive training. By the end of the training they will be certified in career development classified case workers.

**1ADJOURNMENT:**

**Motion: There was a motion to adjourn the meeting by Ms. Palacio**

**Second: Mr. Turlington**

**Ms. Profeta adjourned the meeting at 9:40**