

ADOPTED
Minutes of the Monterey County Workforce Investment Board
Oversight Committee Meeting
 Thursday, March 11, 2010, 8:30 A.M.
Seaside One Stop, 1760 Fremont Boulevard, Building D-2, Seaside, CA 93955

MEMBERS PRESENT	REPRESENTING
Mary Ann Leffel (<i>Chair</i>)	Business
Jim Nakashima	Housing
Teresa Sullivan	Older Americans
Judith Profeta	Business
Cesar Lara	Labor
Al Davis	Community Based Organization
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
MEMBERS ABSENT	REPRESENTING
Michael Oprish	Business
OTHERS PRESENT	REPRESENTING
Rod Powell	OET
Rosie Chavez	Turning Point
Wil Moore	Shoreline Workforce Development Services
Harry Gamotan	OET
Mary Concepcion	Arbor
Lynda Dunn	OET
Manley Bush	WIB Staff
Yuri Dew	WIB Staff
Marleen Esquerra	WIB Staff
Gloria Torrez	WIB Staff

CALL TO ORDER/INTRODUCTIONS:

Ms. Leffel called the meeting to order at 8:41am. She welcomed those in attendance and called for introductions. A quorum was established.

CHANGES TO THE AGENDA: Mr. Bush stated that WIB staff will provide an update of board member attendance at the next Oversight Committee meeting.

PUBLIC COMMENT: NONE.

BUSINESS MEETING:

1. Action: Approve the minutes of the February 11, 2010 Oversight Committee meeting.

Motion: Ms. Profeta moved to accept the minutes, as stated.

Second: Ms. Sullivan

Motion Passed Unanimously

2. Information: Review the Draft Monitoring Report for Shoreline’s Adult Program for PY 2009-10

Mr. Bush presented the draft monitoring report. He added that employers expressed their satisfaction with Shoreline during their interviews. He noted that Shoreline is drafting a cost allocation plan. Mr. Bush stated that Shoreline is underserved in North County. Mr. Moore noted that many North County clients will go to Santa Cruz County for services. Ms. Leffel asked how many Monterey County clients are being served in Santa Cruz County. Ms. Flinn replied that there are 14 adults and no youth. Ms. Concepcion commented that it is clients residing close to Santa Cruz County do not want to make the drive to Salinas to be access the One-Stop services.

3. Information: Consider and approve WIB Policy #2010-02 entitled "Maintenance of Case Records and Local Monterey County Workforce Investment Board (WIB) definition of Adult and Dislocated Worker Eligibility Documentation and Verification."

Ms. Esquerra presented the policy. She stated that staff will be required to scan proof of veteran status and date of birth. She added that this policy supersedes the previous policy. Ms. Leffel recommended that WIB staff work with OET staff to review the effectiveness of the policy. Ms. Esquerra and Ms. Dunn added that they are working together to review policies that need to be updated.

4. Information: Presentation of MIS and Fiscal reports for WIA Title I Adult Subcontractors for PY 2009-10.

Ms. Esquerra reviewed the budget as provided in the packet. She noted that Shoreline has already met their contract goal and Turning Point enrollments should increase within the next couple of months. She added that Arbor has not spent down their OJT funds. Ms. Leffel asked if any of the subcontractors are requiring participants to take the WorkKeys. Ms. Esquerra replied they are meeting with Ms. Johnson of the Monterey County Business Council to work on implementing the test. Ms. Leffel commented that Work2Future will not release any funds to a participant until they have taken WorkKeys.

5. Information: Review of the Local Workforce Investment Area Budget and One-Stop Operational Costs for PY2008-09 and PY2009-10

Mr. Powell reviewed the budget. He commented that the Planning Committee approved a transfer of dislocated worker funds to adult funds. Ms. Leffel asked what the difference from dislocated worker and adults is. Mr. Powell replied that a dislocated worker is some one who has been laid off; adult is a person who does not meet self sufficiency guidelines. Ms. Dunn added that historically there have always been more adult participants than dislocated workers. Ms. Leffel asked if it is difficult to spend the dislocated worker funds. Mr. Powell replied that staff categorizes a client in adult funds since you do not need to provide proof of a layoff. Mr. Powell commented that staff is being trained on eligibility to insure that the participant is funded through the proper funding stream. Mr. Powell added that Youth ARRA funds are spent.

6. Information: Discussion and review regarding the services and activities of Shoreline's Adult Program for PY 2009-10.

Mr. Moore stated that Shoreline has met their contract goal. He added that he has been interviewed by the media who have given him the opportunity to promote the program. He stated that Shoreline and Turning Point met with Ms. Johnson of the Monterey County Business Council to implement WorkKeys at their sites. He noted that a pre-test will be given to participants before they are required to take the full exam.

7. Information: Discussion and review regarding the services and activities of Arbor's Adult Program for PY 2009-10.

Ms. Concepcion reviewed her report. She added that Arbor is working on new outreach strategies. Ms. Sullivan asked how the barriers to employment are effecting their enrollments. Ms. Concepcion stated that one of that she has difficulty finding participants willing to commute or work the night shift; barriers to employment are huge. Mr. Powell stated that you have to stick with clients in hard to serve populations since often have unrealistic goals. Ms. Concepcion stated that they have been going into the Virtual One-Stop to pull participant resumes.

8. Information: Discussion and review regarding the services and activities of Turning Point's Adult Program for PY09-10

Ms. Chavez reviewed her report, noting that she has six pending OJT's. She added that they are working on new outreach strategies. Mr. Davis commented that as had interviewed participants during monitoring and had received great feedback Turning Point. Mr. Bush thanked Mr. Oprish and Mr. Davis for their help in the monitoring process.

9. Information: Discussion regarding the Memorandum of Understanding with the Monterey County Workforce Investment Board and the One Stop Operators.

Ms. Flinn commented that MOU with the One-Stop Operators is required by WIA. She reviewed the highlights of the MOU. She asked the committee to review it and provide her with feedback. Ms. Flinn stated that the Planning Committee will hold a special meeting dedicated to the MOU on March 25, 2010. Ms. Leffel sated that that she is glad that the MOU has been drafted.

ANOUNCEMENTS:

Ms. Leffel stated that she will be presenting at the CWA Spring Conference in April. Mr. Powell announced that OET has released the Summer Youth Employment applications, which will be available online and at the Monterey County One-Stops. He added that OET plans to serve 1200 youth this summer.

ADJOURNMENT:

Motion: There was a motion to adjourn the meeting by Ms. Profeta

Second: Ms. Sullivan

Ms. Leffel adjourned the meeting at 9:42