

ADOPTED
Minutes of the Monterey County Workforce Investment Board
Oversight Committee Meeting
 Thursday, May 22, 2008, 8:30 A.M.
Seaside One Stop, 1760 Fremont Boulevard, Building D-2, Seaside, CA 93955

MEMBERS PRESENT	REPRESENTING
Mary Ann Leffel, <i>Chair</i>	Business
Judith Profeta	Housing
Jim Nakashima	Housing
Al Davis	Community Based Organizations
Teresa Sullivan	Older Americans
Joseph Werner	WIB Executive Director, Ex-Officio Member
MEMBERS ABSENT	REPRESENTING
Cesar Lara	Business
Michael Oprish	Business
OTHERS PRESENT	REPRESENTING
Marleen Esquerro	WIB Staff
Molly Beeken	Shoreline Workforce Development Services
Timothy Jones	Turning Point
Angela Hovis	WIB Staff
Mary Concepcion	Arbor Career Center

CALL TO ORDER/INTRODUCTIONS:

Ms. Leffel called the meeting to order at 8:41am. She welcomed those in attendance and called for introductions from those present. A quorum was established.

CHANGES TO THE AGENDA:

In accordance with the WIB protocol and procedures policy, Ms. Leffel accepted and distributed handouts to support agenda items # 2, 4, 7 and 9 regarding an update on Shoreline Workforce Development Service's WIA Title I Adult subcontract and handout #6 regarding the review of requested information for the Seaside and Salinas One Stop Career Centers.

PUBLIC COMMENT: None.

BUSINESS MEETING:

1. Action: Approve the minutes of the April 24, 2008 Oversight Committee meeting.

Motion: Mr. Nakashima motioned to accept the minutes as they appear.

Second: Mr. Davis

Motion approved unanimously

2. Information: Update regarding the One-Stop Operator's Report

Ms. Lynda Dunn gave a presentation on the customer activities of the Seaside and Salinas One Stops a major topic of discussion focused on the accuracy of the data being presented and how it is formatted. As Dunn stated that due to staff entries for employer information it is not as accurate as she expects as the old virtue One Stop system transitions into an advanced format. The information is difficult to compare year over year due to changes in format, the fields of information gathered and the methods of collecting data. There are several areas that can be compared year over year that are important, the most important be new customers. Ms. Dunn apologized for the lack of accurate data this is due to the fact that there is a conversion occurring with the VOS system and there have been significant challenges implementing the conversion. The State Employment Development Department (EDD) requires that all participant information be completed and uploaded into the JTA system by July 20, 2008 it is essential that the VOS conversion be successfully completed so that the appropriate information can be collected and forwarded to the state.

3. Information: Discussion regarding the OET monitoring schedule for program year (PY) 2007-08 and selection for Oversight Committee members to participate in the monitoring of OET WIA Title I Adult, Youth and Dislocated Worker programs.

Mr. Werner indicated that the Oversight Committee is not responsible for the monitoring of youth program since the youth council will be responsible for the activity. Mr. Bush asked for at least one volunteer Ms. Profeta agreed to participate as a member of the Oversight Committee.

4. Information: Presentation of MIS and fiscal reports for WIA Title I Adult subcontractors and OET for PY2007-08

Ms. Marleen Esquerra reviewed the information for subcontractor OJT enrollments and expenditures. In all cases performances had exceeded contracted goals and expenditures were well within the contracted budget. Mr. Werner stated that the only concern regarding this data focuses on late claim submissions by subcontractors. This creates an unclear picture on total expenditures and he stated that he would be contacting all concerned to encourage the submission of claims in a timely manner.

5. Information: Discussion regarding services and activities of Turning Point's Adult Program for PY2007-08.

Mr. Timothy Jones of Turning Point gave a brief presentation regarding the current states of their operations. They have successfully met their enrollment goals and are currently focusing upon case management, direct placements and the start up of next years program.

6. Information: Discussion regarding services and activities of Arbor's Adult Program for PY2007-08

Mary Concepcion gave a brief presentation she stated that enrollment goals have been met and Arbor is currently focusing upon their participant's certificates in Microsoft.

7. Information: Discussion regarding services and activities of Shoreline's Adult Program and Pipeline Grant for PY2007-08

Mr. Wil Moore gave a comprehensive presentation on the Shoreline activities funded by the WIB he stated that he has exceeded contract goals for OJT private sector enrollments and has made significant progress in placing Shorelines clients with organizations that have hire wage and growth then many in Monterey County his charts and graphs presented as hand outs demonstrate Shorelines statues and accomplishments.

Emphasis is being placed upon the Governor's 25% discretionary grant called the CNA pipeline Mr. Moore hoped that the State would approve that proposed contract modification which would increase Shorelines budget by over \$140,000 this would allow increase service to South County and its major health care employers.

8. Information: Discussion and update report on veterans grant activities for PY2007-08

The staff report for this item indicated that this program was significantly under enrolled and had referred only 4 people to training programs this has cause a significant under expenditure in the grant and there is a need to improve enrollments and spend money for veterans in need of job training Ms. Dunn indicated that the information presented is not accurate due to a lack of accurate data available in the Virtue One Stop system. When consulting her staff and checking other records she stated that there were 19 people training 15 of those where at public institutions and did not need to be reimbursed for tuition. Ms. Dunn indicated that there have been significant efforts through the circulation of flyers to inform veterans of this grant. Many people have contacted the One Stop however few can be in receipt of services because of the strict limits on income for veterans to be determined eligible. Ms. Dunn also stated that she had received a list of 100 returning veterans from Richard Garza, County Veterans Officer, but when she sent out letters she received very few responses several board members indicated that returning veterans need to be recruited for this program through innovative recruiting methods it is apparent that flyers and letters sent to the last known address of a veteran does not capture the interest of the eligible population those individuals that are eligible and in need of training to become employable must be recruited differently since many simply want a job today rather then develop or improve exciting skills. A recommendation was to coordinate with WIB staff Manley Bush who is 30 year veteran would be asked to develop a system which allowed veteran agencies and Oet staff to conduct one on one face to face contact and also referred this issue to the WIBs Ad&PR committee to conduct a radio campaign.

ANNOUNCEMENTS OF EVENTS OR SERVICES:

Ms. Maryann Leffel announced upcoming Economic Forum event scheduled for July 24, 2008

ADJOURNMENT:

Motion: Ms. Sullivan motioned to adjourn the meeting.

Second: Ms. Profeta

Motion Passed Unanimously

Ms. Leffel adjourned the meeting at 9:46 AM