

ADOPTED
Monterey County Workforce Development Board
Executive Committee
MBEST, 3180 Imjin Road, Conference Room B, Marina, CA 93933
Wednesday, February 20, 2019

Members Present: Erik Cushman (Chair), Cesar Lara, Mary Ann Leffel and Dr. Willard Lewallen

Members Absent: Paula Calvetti

Staff Present: Chris Donnelly and Flor Galvan

Call to Order/Introductions: Mr. Cushman called the meeting to order at 8:52 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment/Testimonial: None

CLOSED SESSION REPORT:

Closed Session under Government Code section 54950, relating to the following item:

- a. Pursuant to Government Code section 54957(b)(1), the Executive Committee with the Assistant County Administrative Officer of Monterey County will provide a performance evaluation for the Executive Director of the Workforce Development Board.

CLOSED SESSION REPORT: Executive Committee Chair advised there is no reportable action on item.

Consent Calendar:

1. Action: Approve the minutes from Executive Committee meeting of January 16, 2019.
2. Action: Concur with the February 14, 2019 Oversight Committee's recommendation to approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Adult and Dislocated Worker Programs Monitoring Report for Programs Year 2016 – 17 & 2017 – 18 for the Monterey County Department of Social Services.
3. Action: Concur with the February 14, 2019 Oversight Committee's recommendation to approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Youth Program Monitoring Report for Programs Year 2016 – 17 & 2017 – 18 for the Monterey County Department of Social Services.
4. Action: Concur with the February 14, 2019 Oversight Committee's recommendation to approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Youth Program Monitoring Report for Programs Year 2017 – 18 for Turning Point of Central California.
5. Action: Concur with the February 14, 2019 Oversight Committee's recommendation of the NEW WDB policy #2019-03: Authorization to Work Policy.

A motion was made by Mary Ann Leffel to approve the above listed consent items, seconded by Cesar Lara. ALL AYES

Discussion or Review of Business Calendar Action Items:

1. Action: Consider and approval of revised WDB Policy #2019-02: Procurement Standards; consider recommending its adoption to the full Workforce Development Board.

A motion was made by Cesar Lara to consider and approve the revised WDB Policy #2019-02: Procurement Standards; and recommend its adoption to the full Workforce Development Board, seconded by Mary Ann Leffel. ALL AYES

2. Action: Consider approval of consultants David Shinder and John Chamberlin, identified by RFP Selection Committee, to perform the Coastal Region Administrative Efficiencies services for PY 2019; consider recommending to the full Workforce Development Board that it approve selection of David Shinder and John Chamberlin to perform these services.

A motion was made by Willard Lewallen to approve consultants David Shinder and John Chamberlin to perform the Coastal Region Administrative Efficiencies services for PY 2019 and recommend to the full Workforce Development Board to approve the selection, seconded by Cesar Lara. ALL AYES

3. Action: Consider approval of Coastal Region consultants Business U, David Shinder, BW Research, California Employers Association, Racy Ming, TL Phillips, CAEL/EMSI, CSi/Works, CSW, FutureWorks, Keen, VRTS, Marcove Komplex, and Brennan Consulting, identified by RFP Selection Committee, to perform Labor Market Information Services, Translation Services, Program Monitoring and additional services as needed for up to three (3) years; consider recommending to the full Workforce Development Board that it approve selection of these consultants to perform these services.

A motion was made by Willard Lewallen to approve the Coastal Region consultants listed above to perform Labor Market Information Services, Translation Services, Program Monitoring and additional services as needed for up to three (3) years and recommend to the full Workforce Development Board to approve selection of these consultants to perform these services, seconded by Cesar Lara.

ALL AYES

4. Update of the Performance for the MCWDB Adult, Dislocated Worker and Youth Programs. **The Committee received an update on performance of the MCWDB Adult, Dislocated Worker and Youth Programs.**
5. Update on One-Stop Operator activities. **The Committee received an update on One-Stop Operator activities.**

Adjournment: Mr. Cushman adjourned the meeting at 10:47 a.m.