

**UNADOPTED**  
**Monterey County Workforce Development Board**  
**Executive Committee**  
MBEST, 3180 Imjin Road, Conference Room B, Marina, CA 93933  
**Wednesday, August 1, 2018**

**Members Present:** Erik Cushman (Chair), Paula Calvetti, Cesar Lara, and Mary Ann Leffel

**Members Absent:** Dr. Willard Lewallen

**Staff Present:** Chris Donnelly, Flor Galvan, Elizabeth Kaylor and Javier Vanga

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:36 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Public Comment/Testimonial:** None

**Director's Report:** The committee received the Director's Report regarding updates on WIOA Program and Fiscal Monitoring; the upcoming California Workforce Association – Meeting of the Minds Conference from September 4-6, 2018; an update on the Youth Services Request for Proposals, and an update on the Strategic Plan for Program Year 2018-19.

**Consent Calendar:**

1. Action: Approve the minutes from May 24, 2018 meeting.  
**A motion was made by Cesar Lara to approve the minutes from May 24, 2018, seconded by Mary Ann Leffel. 3-0-1 (Abstention: Paula Calvetti)**

**Discussion or Review of Business Calendar Action Items:**

1. Action: Consider the appointment of Julia Belliard, Executive Director of Agricultural Personnel Management, representing Business, to the Workforce Development Board for a three-year term, with a recommendation, if any, to be forwarded to the Workforce Development Board for approval.  
**A motion was made by Mary Ann Leffel to approve the appointment of Julia Belliard, Executive Director of Agricultural Personnel Management, representing Business, to the Workforce Development Board for a three-year term, with a recommendation to forward to the Workforce Development Board for approval, seconded by Paula Calvetti. ALL AYES**
2. Action: Consider the reappointment of Andy Hartmann, representing Labor, to the Workforce Development Board for a three-year term with a recommendation, if any, to be forwarded to the full Workforce Development Board for approval.  
**A motion was made by Mary Ann Leffel to approve the reappointment of Any Hartmann, representing Labor, to the Workforce Development Board for a three-year term, and forward to the full Workforce Development Board for approval, seconded by Cesar Lara. ALL AYES**
3. Action: Consider and approve the Request for Quote Selection Committee's choice of a contractor to design and host the Monterey County Workforce Development Board's website.  
**A motion was made by Cesar Lara to consider and approve the Request for Quote Selection Committee's choice of Pat Davis Design Group to design and host the Monterey County Workforce Development Board's website, seconded by Mary Ann Leffel. ALL AYES**
4. Action: Consider the Request for Quote Selection Committee's choice of contractors for provision of workshops and online training for One-Stop participants, with a recommendation, if any to be forwarded to the full Workforce Development Board for approval.  
**A motion was made by Cesar Lara to consider the Request for Quote Selection Committee's choice of a contractor for provision of workshops and online training for One-Stop participants, with a recommendation, that the Monterey Adult School, Alliance Career Training Schools, Dynamic Works Institute, New York Wired for Education and Treehouse Island be approved and forwarded to the full Workforce Development Board for approval, seconded by Mary Ann Leffel. ALL AYES**

5. Provide preliminary close out report for WIOA Adult, Dislocated Worker and Youth Programs for PY 2017-18.  
**The Committee received a preliminary close out report for WIOA Adult, Dislocated Worker and Youth Programs for PY 2017-18.**
6. Update on WIOA Adult, Dislocated Worker and Youth Programs for PY 2018–19.  
**The Committee received an update on WIOA Adult, Dislocated Worker and Youth Programs for PY 2018-19.**

**Adjournment:** Mr. Cushman adjourned the meeting at 10:05 a.m.