

ADOPTED
Monterey County Workforce Development Board
Executive Committee
MBEST, 3180 Imjin Road, Conference Room B, Marina, CA 93933
Thursday, May 24, 2018

Members Present: Erik Cushman (Chair), Cesar Lara, and Dr. Willard Lewallen

Members Absent: Paula Calvetti and Mary Ann Leffel

Staff Present: Chris Donnelly, Flor Galvan, Ruben Trujillo, and Javier Vanga

Call to Order/Introductions: Mr. Cushman called the meeting to order at 8:43 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment/Testimonial: None

Director's Report: The committee received the Director's Report regarding updates on Workforce Development Board's Fiscal and Procurement Monitoring Initial Report, Proposition 39 (Pre-Apprenticeship) Grant Monitoring Initial report and Partnerships that Unlock Social Mobility.

Consent Calendar:

1. Action: Approve the minutes from April 26, 2018 meeting.
A motion was made by Cesar Lara to approve the minutes from April 26, 2018, seconded by Dr. Willard Lewallen. ALL AYES

Discussion or Review of Business Calendar Action Items:

5. Monthly and quarterly update on the WIOA Adult, Dislocated Worker, and Youth Programs performance through April 30, 2018.
The Committee received a monthly and quarterly update on the WIOA Adult, Dislocated Worker, and Youth Programs performance through April 30, 2018.
6. Overview of Adult and Dislocated Worker Training Performance Report, through May 17, 2018.
The Committee received an overview of Adult and Dislocated Worker Training Performance, through May 17, 2018.
2. Action: Consider making a recommendation to the full Workforce Development Board to adopt the following New and Revised WDB Policies:
 - #2018-07 Cost Allocation Plan & Methodology for WIOA Grant Recipients Policy and Guidance
 - #2018-08 WIOA Youth Program Requirements Policy and Guidance
 - #2018-09 Audit Resolution Policy
 - #2018-10 Incumbent Worker Training Policy**A motion was made by Cesar Lara to consider making a recommendation to the full Workforce Development Board to adopt policy numbers #2018-07, #2018-08, #2018-09, and #2018-10, seconded by Dr. Willard Lewallen. ALL AYES**
3. Action: Consider making a recommendation to the full Workforce Development Board that it approve the re-appointments to the WDB of:
 - Willard Lewallen, representing Education
 - Walter Tribley, representing Education
 - Jay Donato, representing LaborEach for a three-year term to be forwarded to the Board of Supervisors for final approval.
Item was tabled to be brought before the Workforce Development Board.

4. Action: Consider making a recommendation to the full Workforce Development Board to approve the AJCC Hallmarks of Excellence and Continuous Improvement Plan.
A motion was made by Cesar Lara to consider making a recommendation to the full Workforce Development Board to approve the AJCC Hallmarks of Excellence and Continuous Improvement Plan, seconded by Dr. Willard Lewallen. ALL AYES
5. Discussion on proposed WDB Budget for Fiscal Year 2018-19.
The Committee discussed about the proposed WDB Budget for Fiscal Year 2018-19.

Director's Report: **The committee received the Director's Report regarding update on the initial report of Fiscal and Procurement Monitoring, and Proposition 39 Grant monitoring. He also provided information on the Partnerships to Unlock Social Mobility 2.0.**

Adjournment: Mr. Cushman adjourned the meeting at 10:35 a.m.