

ADOPTED
Monterey County Workforce Development Board
Executive Committee
MBEST, 3180 Imjin Road, Conference Room B, Marina, CA
Wednesday, January 18, 2017

Members Present: Erik Cushman (Chair), Mary Ann Leffel, Paula Calvetti, and Cesar Lara

Members Absent: Dr. Willard Lewallen

Staff Present: Chris Donnelly, Carla Wootenball, Flor Galvan, Marleen Bush and Reva Bear

Others Present: Dave Spaur, Sangeeta Durrall and Eileen Rohlfing

Call to Order/Introductions: Mr. Cushman called the meeting to order at 8:11 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: Handouts were added to discussion items 1, 2, and 6.

Public Comment/Testimonial: Mr. Cushman welcomed the new interim Director Chris Donnelly. Ms. Leffel stated that there are now seven (7) locations that can test for WorkKeys.

Announcements: None

Consent Calendar:

1. Action: Approve the minutes from November 16, 2016.

A motion was made by Mary Ann Leffel to approve the minutes from November 16, 2016, seconded by Mary Ann Leffel. ALL AYES

Discussion or Review of Business Calendar Action Items:

1. Action: Consider and approve the appointment of Supervisor Mary Adams, representing WIOA Title I Programs, to the WDB for a three-year term to be forwarded to the Workforce Development Board for concurrence and then to the Board of Supervisors for final approval.

A motion was made by Mary Ann Leffel to consider and approve the appointment of Supervisor Mary Adams, representing WIOA Title I Programs, to the WDB for a three-year term to be forwarded to the Workforce Development Board for concurrence and then to the Board of Supervisors for final approval, seconded by Cesar Lara. ALL AYES

2. Action: Receive and accept Program Year 2016-17 report update on Workforce Innovation and Opportunity Act (WIOA) programs and special grants and projects for the 2nd quarter period ending December 31, 2016.

A motion was made by Mary Ann Leffel to receive and accept Program Year 2016-17 report update on Workforce Innovation and Opportunity Act (WIOA) programs and special grants and projects for the 2nd quarter period ending December 31, 2016, seconded by Cesar Lara. ALL AYES

3. Action: Review and accept update on the Local Workforce Development Area budget for Fiscal Year (FY) 2016-17.

By consensus, this item was pulled from the calendar as the Finance Manager for the Workforce Development Board was not in attendance to report.

4. Action: Review and approve release of draft Local Plan 2017-2020 for a 30-day public comment period, starting on January 18, 2017, at noon.
A motion was made by Marry Ann Leffel to review and approve release of draft Local Plan 2017-2020 for a 30-day public comment period, starting on January 18, 2017 at noon, seconded by Cesar Lara. ALL AYES
5. Action: Review and accept update on the Local Workforce Development Area budget for Fiscal Year (FY) 2016-17.
A motion was made by Mary Ann Leffel to review and approve release of draft Regional Plan 2017-2020 for a 30-day public comment period, starting on January 18, 2017, at noon, seconded by Paula Calvetti. ALL AYES
6. Review the High-Performing Local Board Award from the State of California Workforce Development Board in the amount of \$54,838 and discuss utilization of funds.
By consensus, the board received a review of the High-Performing Local Board Award from the State of California Workforce Development Board in the amount of \$54,838 and discussed utilization of funds.
7. Present outcomes from WDB Retreat for next steps discussion by Executive Committee.
By consensus, the board was presented outcomes from the WDB Retreat for the next steps discussed by the Executive Committee.
8. Review the WDB membership composition and discuss recruitment of members.
By consensus, the board received a review on the WDB membership composition and discussed the recruitment of members.
9. Review and discuss the DRAFT WDB agenda in preparation for the February 1, 2017 meeting.
By consensus, the board received a review and discussed the DRAFT WDB agenda in preparation for the February 1, 2017 meeting.

Adjournment: Mr. Cushman requested to adjourn the meeting at 9:55 a.m.

Mrs. Mary Ann Leffel motioned to adjourn as requested, seconded by Mrs. Paula Calvetti

ALL AYES