

ADOPTED
Monterey County Workforce Development Board
Executive Committee
Marina Library, 190 Seaside Circle, Marina, CA
Wednesday, December 16, 2015

Members Present: Erik Cushman (Chair), Cesar Lara, Diana Carrillo, Mary Ann Leffel, Dr. Willard Lewallen and Dave Potter

Members Absent: Anthony Aniello

Staff Present: Joyce Aldrich and Flor Galvan

Call to Order/Introductions: Mr. Cushman called the meeting to order at 8:07 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment/Testimonial: None

Subcommittee Chair Reports: Ms. Carrillo reported that it was decided that the majority of the Youth Committee would take the reins and put together the Youth Summit. It will be held on February 24, 2016. The location is yet to be determined. The Summit will contain booths, presenters, food and music. She reported that she hopes to have private donations for the food to attract the youth attendees.

Consent Calendar:

1. **Action: Approve minutes from September 16, 2015.**
2. **Action: Concur with the November 12, 2015 Oversight Committee to accept Program Year (PY) 2015-16 program reports on Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker formula funds.**
3. **Action: Concur with the November 12, 2015 Oversight Committee to approve the monitoring schedule for PY 2015-16.**

Motion: Ms. Leffel motioned to pull Consent Items 4 and 5 for further discussion.

Second: Mr. Lara

Approved unanimously by those in attendance

Motion: Ms. Leffel motioned to approve the consent Calendar with the exception of Consent Items 4 & 5.

Second: Mr. Lara

Approved unanimously by those in attendance

4. **Action: Concur with the November 30, 2015 Youth Committee to approve the FINAL Workforce Investment Act (WIA) Title I Youth Program Monitoring Report for Program Year 2014-15 for the Office for Employment Training.** Mr. Cushman questioned the low enrollment numbers for OET. Mrs. Aldrich reported that she asked that the Program Manager work with the Supervisor to develop a plan of action on a monthly basis of their enrollments. She stated that historically the Summer Youth Program served 75% in school youth; however with the transition into WIOA, it requires that 75% out of school youth be served. She hopes that the Youth Summit will make young people aware of the services for out-of-school youth as well as in-school youth.

5. **Action: Concur with the November 30, 2015 Youth Committee to receive and accept Program Year 2015-16 report updates on the Workforce Innovation and Opportunity Act (WIOA) Youth, Youth Employment Program, Silver Star, Workforce Innovation Fund and Workforce Accelerator Fund (WAF) 2.0 Programs and grants.**

Motion: Mr. Potter motioned to approve Consent Items 4 and 5 as stated.

Second: Mr. Lara

Approved unanimously by those in attendance

Discussion or Review of Business Calendar Action Items:

1. **Action: Consider and approve the December 8, 2015 Business Services Committee recommendation for submission of the California State Workforce Development Board Proposition 39 Pre-**

Apprenticeship Training and Placement Grant 2.0. Mrs. Aldrich reported that Monterey County is collaborating with San Benito and Santa Cruz Counties on the Prop 39 2.0 grant. Last year, Santa Cruz County took the lead on the Prop 39 1.0 grant to develop an Advisory Panel of organizations and businesses along with Labor organizations to design a pre-apprenticeship model to serve at-risk youth, veterans and women. However, Santa Cruz County has requested that Monterey County be the lead applicant and fiscal agent for the full implementation of the Prop 39 2.0 grant as they are unable to handle all of the financial components.

Motion: Mr. Potter motioned to approve the action as stated.

Second: Mr. Lara

Approved unanimously by those in attendance

2. **Update on Local Workforce Development Area budget for Fiscal Year (FY) 2015-16.** Mrs. Aldrich reported that the information provided is for year to date expenses as of November 30, 2015. She reported that the Adult allocation is at 40% expended; 22% in Dislocated Worker; 38% in Youth; 32% in Rapid Response; 36% in Rapid Response Layoff Aversion; 100% in Additional Assistance Dislocated Worker; 0% in the Workforce Accelerator Fund 2.0 which will be beginning in March 2016; and 22% in the Workforce Innovation Fund where enrollment outreach began in late October 2015. She reported that Monterey County recently received a WARN letter for Brinderson out of San Ardo that impacted over 102 employees and a Rapid Response presentation will be made on December 17, 2015. She also reported that Monterey County had a Solar Project Job Fair in King City that had a great turnout.
3. **Update on Strategic Initiatives and local plan goal accomplishments to date.** Mrs. Aldrich reported that the spreadsheet contains updates for the PY 2014-15 third and fourth quarter initiatives as well as the new goals for PY 2015-16. She reported that she met with the Small Business Development Center's Director on several occasions, however the Director has been busy with configuring the relationship between SBDC and CSUMB. Mrs. Aldrich also reported that Monterey County received the State EDD's approval to partner with the City of San Jose's purchase of Econovue, however she recently learned that the City of San Jose's attorney has determined that they cannot sub-contract with all parties. Therefore, Monterey County needs to return to the State to receive approval to directly contract with Econovue. Mrs. Aldrich reported that she needs to work with Monterey County Business Council concerning sharing EMSI's database. She also reported that we need members that represent industries in healthcare and agriculture. She reported that Monterey County continues to serve diverse populations by opening a satellite office in Greenfield and moving its satellite operations from Seaside to MBEST in Marina.
4. **Director's Report.** Mrs. Aldrich invited the committee to attend the "Day at the Capitol" on March 2, 2016 where they will meet and speak with legislators. Mrs. Aldrich stated that she is extremely proud of the committee members for speaking out about their concerns at the State's draft plan meeting. Mrs. Aldrich reported that she forwarded the Environmental Workforce Development and Job Training Grant information to Dave Spaur for his approval, however after a more thorough review; Monterey County would not apply for the grant.

Announcements: A new language company that specializes in localization and globalization will be moving its offices to downtown Monterey on the 22nd.

Adjournment: Mr. Cushman adjourned the meeting at 9:33 a.m.

Motion: Mr. Lara motioned to adjourn the meeting as requested.

Second: Ms. Carrillo

Approved unanimously by those in attendance