

**ADOPTED**  
Monterey County Workforce Investment Board  
**Executive Committee**  
Marina Library, 190 Seaside Circle, Marina, CA  
**Wednesday, May 20, 2015**

**Members Present:** Anthony Aniello, Erik Cushman, Cesar Lara and Mary Ann Leffel

**Members Absent:** Diana Carrillo, Dr. Lewallen and Dave Potter

**Staff Present:** Joyce Aldrich, Marleen Bush, Flor Galvan and Ruben Trujillo

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:11 a.m. and asked for Introductions. A quorum was established.

**Changes to Agenda:** None

**Public Comment:** None

**Consent Calendar:**

1. **Action: Approve minutes from January 21, 2015.**

2. **Action: Approve minutes from February 18, 2015.**

**Motion:** Ms. Leffel motioned to approve the Consent Calendar items.

**Second:** Mr. Lara

**Approved unanimously by those in attendance**

**Discussion/Review of Business Calendar Action Items:**

1. **Action: Review and approve the revised WIB Policy #2003-09 “Unlikely to Return” and Affidavit, and present to the full WIB for approval.** Mrs. Aldrich reported that the policy was revised based upon directives by the state. She reported that OET staff asked for additional revisions in order to qualify individuals for eligibility under the dislocated worker program.

**Motion:** Ms. Leffel motioned to approve the action item as stated.

**Second:** Mr. Lara

**Approved unanimously by those in attendance**

2. **Action: Review and consider Memorandum of Understanding between Monterey County America’s Job Center of California and Transitions for Recovery and Re-Entry Program, Inc. If approved, staff will forward to County Counsel for review/approval prior to presenting to the full WIB for consideration prior to being placed on Board of Supervisors agenda for final approval.** Mrs. Aldrich reported that the WIB was approached by Transitions for Recovery and Re-Entry Program to co-locate their services at the Seaside Job Center as they serve many AB109 participants on the Peninsula. She reported that they will be utilizing the Job Center two days, 16 hours per week beginning July 1, 2015.

**Motion:** Ms. Leffel motioned to approve the action item as stated.

**Second:** Mr. Lara

**Approved unanimously by those in attendance**

3. **Action: Review and consider Inter-County Memorandum of Understanding between Monterey County Health Department, Public Health Bureau and Monterey County Economic Development Department for the Youth Empowerment Solutions (YES) Program for Peaceful Communities. If approved, staff will forward to County Counsel for review/approval prior to presenting to the full WIB for consideration prior to being placed on Board of Supervisors agenda for final approval.** Mrs. Aldrich reported that the WIB was approached by the Health Department to participate in a summer YES Program through the Silver Star Program. An intern would be hired to work with Silver Star youth participants, and provide case management and outreach in the community so participants can complete a community project.

**Motion:** Mr. Lara motioned to approve the action item as stated.

**Second:** Ms. Leffel

**Approved unanimously by those in attendance**

4. **Action: Review and approve the proposed WIB budget for PY 2015-16 and forward to the full WIB for concurrence.** A revised budget was handed out. Mr. Trujillo reported that the WIB budget for 2015-16 was increased by 25% to \$879,769 from the 2014-15 budget. He reported that \$792,039 represents staff salaries for an: Executive Director, Finance Manager, Management Analyst III, (2) Management Analyst II and a Senior Secretary. Mrs. Aldrich stated that an Administrative Aide will be funded if salary savings are allowed.

**Motion:** Ms. Leffel motioned to approve the action item as stated.

**Second:** Mr. Lara

**Approved unanimously by those in attendance**

5. **Update on the Local Workforce Investment Area budget for PY 2014-15.** Mr. Trujillo reported on the following expenditures: WIA Adult 75%; WIA Dislocated Worker 54%; WIA Youth 74%; Workforce Accelerator Fund 100%; Workforce Innovation Fund 6%; WIA Rapid Response 85%; WIA Rapid Response Layoff Aversion 29%; AADW 37%; AB109 92%; YELD 78%; Silver Star 75%; Long Term Unemployment 12.2%; and Prop 39 Youth-Veterans 93%.
6. **Action: Consider and recommend on possible changes to the status of the WIA Title I Youth subcontract with Turning Point for PY 2015-16, as required by the new Workforce Innovation and Opportunity Act (WIOA).** Mrs. Aldrich reported that Turning Point was awarded \$110,000 to provide specialized youth services. She reported that the WIB would like to renew the contract and was told by the state that they would approve the renewal as long as the contract with operators and providers incorporates the new WIOA language.

**Motion:** Ms. Leffel motioned to approve the action item as stated.

**Second:** Mr. Lara

**Approved unanimously by those in attendance**

7. **Action: Consider and approve the application for the Workforce Accelerator Fund 2.0 to the California Workforce Investment Board and Employment Development Department.** Mrs. Aldrich reported that last year the WIB applied for the WAF 1.0 and fulfilled the grant terms through the Youth Employment Leadership (YELD) program. She reported that the Workforce Accelerator Fund 2.0 grant, if approved, would allow a continuation of the WAF 1.0 grant and provide youth with paid work experience and internship opportunities. She reported the grant amount requested to serve 125 youth will be \$100,000.

**Motion:** Ms. Leffel motioned to approve the action item as stated.

**Second:** Mr. Aniello

**Approved unanimously by those in attendance**

8. **Update on Linking to Employment Activities Pre-Release Specialized Americas Job Centers grant in collaboration with San Luis Obispo.** Mrs. Aldrich reported that the Pre-Release grant, if awarded, will provide services to county inmates currently incarcerated.
9. **WIB Retreat Debrief: Present outcomes from WIB Retreat for Next Steps discussion by Executive Committee.** Mrs. Aldrich reported that the WIB retreat was well attended and WIB members were engaged. She reported that the Business Services Committee's primary focus this year will be to provide information on the WIB to businesses.

**10. Director's Report**

- **Update on Local Area Designation Application** – Mrs. Aldrich received an email that Monterey County's Local Area Designation Application was approved.
- **Update on WIOA Regional Planning requirements** – Mrs. Aldrich reported that a regional meeting was held at the Conference with partners. Although the State has designated, San Benito, Santa Cruz, Santa Barbara, San Luis Obispo as a region; San Benito expressed that they would like to remove themselves as a region. Also, Ventura County requested to be a stand-alone region.
- **Report out on CWA Spring Conference held May 12-14, 2015**
- **Bylaw changes under WIA/WIOA** – Mrs. Aldrich reported on the amendments to the WIB Bylaws which incorporate the WIOA language. The WIB Bylaws will go before the June 3<sup>rd</sup> WIB meeting for approval.

11. **Review and discuss the DRAFT WIB agenda for the June 3, 2015 meeting.** The agenda was reviewed.

**Announcement of Events:** Ms. Leffel announced that the 3rd Annual Monterey Bay Regional Critical Conversation is scheduled for Thursday, June 18, from 9:30 a.m. to 2:00 p.m. at Casa Munras Hotel & Spa. Mr. Lara announced that a community forum will be held on Prop 47 on May 21, 2015. He also announced that a public forum on immigration will be held at noon, on Sunday, May 31, 2015 at the Auxiliary Gymnasium at Hartnell College.

**Adjournment:** Mr. Cushman requested to adjourn the meeting.

**Motion:** Ms. Leffel motioned to adjourn the meeting at 10:12 a.m.

**Second:** Mr. Lara

**Approved unanimously by those in attendance**