

ADOPTED
Monterey County Workforce Investment Board (WIB)
EXECUTIVE COMMITTEE
Wednesday, November 14, 2012; 8:00am
Shoreline Workforce Development
249 10th Street, Marina, CA

MEMBERS PRESENT: Anthony Aniello, Diana Carrillo, Erik Cushman and Cesar Lara

MEMBERS ABSENT: Mary Ann Leffel and Dave Potter

STAFF PRESENT: Joyce Aldrich, Flor Galvan, Stephanie Shonley and Marleen Esquerra

OTHERS PRESENT: Rosie Chavez, Richard Cheatham, Wil Moore and Rod Powell

CALL TO ORDER/INTRODUCTIONS: Mr. Cushman called the meeting to order at 8:15am and asked for introductions. A quorum was established.

CHANGES TO THE AGENDA: None

PUBLIC COMMENT: None

CONSENT CALENDAR:

C-1. Action: Approve minutes from September 19, 2012.

Motion: Ms. Carrillo motioned to accept the action as stated.

Second: Mr. Lara

Motion Passed Unanimously

C-2. Action: Accept the resignation of Joanne Webster from the Workforce Investment Board, representing Business, effective upon approval.

Motion: Mr. Lara motioned to accept the action as stated.

Second: Mr. Aniello

Motion Passed Unanimously

C-3. Action: Accept the resignation of Maria Castillo from the Workforce Investment Board and Youth Council, representing Labor, effective upon approval.

Motion: Ms. Carrillo motioned to accept the action as stated.

Second: Mr. Lara

Motion Passed Unanimously

BUSINESS MEETING CALENDAR:

1. **Action: Review and recommend to the Workforce Investment Board the amendment to the five-county Memorandum of Understanding with the Workforce Collaborative of California's Central Coast (W4C) to include the County of San Luis Obispo.** Ms. Aldrich stated that the process began in 2008 at which time San Luis Obispo was a participant. In 2011, San Luis Obispo decided to withdraw their participation. However, with many changes affecting WIBs and decreases in grant funding; San Luis Obispo has decided to participate. One strategy of the State Workforce Development Plan is to include regional collaborations therefore; the addition of San Luis Obispo to the collaborative is a step in the right direction and is beneficial in regional funding opportunities.

Motion: Ms. Carrillo motioned to accept the action as stated.

Second: Mr. Lara

Motion Passed Unanimously

2. **Action: Review and provide input to the DRAFT California Strategic Workforce Development Plan for 2012-2017.** Ms. Aldrich stated that the Draft Workforce Development Plan was previously sent out to members for review and input. She stated that the overall goal of the State is for reorientation and realignment of California's Workforce Programs and Institutions. Therefore the State is requesting that WIBs focus on broadening partnerships to support career pathways. The WIBs will be graded on the completion of requirements in the plan. Mr. Cushman asked Ms. Aldrich to propose additional clarification on the requirement of partnerships with local education entities and the WIBs responsibility for collaborations. He also requested that Ms. Aldrich question if WIBs will receive funds for change of the signage.

Motion: Ms. Carrillo motioned to accept the action.

Second: Mr. Lara

Motion Passed Unanimously

3. **Action: Review and approve the creation of a Business Services Committee and forward to full WIB for final approval.** Ms. Aldrich stated that creating a Business Services Committee is in line with the State's Plan. If approved, the WIB Bylaws would need to be amended. Ms. Aldrich stated to develop a Business Services Committee we want to make sure we have greater market infiltration from our committee members.
Motion: Ms. Carrillo motioned to accept the action as stated.
Second: Ms. Lara
Motion Passed Unanimously
4. **Information: Report out on the Monterey Bay Procurement Technical Assistance Center (PTAC).** The item was tabled as Ms. Leffel was unable to attend the meeting.
5. **Information: Update on WIB membership and composition.** Ms. Aldrich stated that in order for the WIB to be certified we need to have full membership. She stated we currently have 4 business member vacancies. She also stated that a Labor vacancy will occur in December. Therefore, she asked that the committee members work extra diligently to bring up membership.
6. **Information: Report out on the Local Workforce Investment Area (LWIA) budgets for Program years 2011-12 and 2012-13.** Ms. Aldrich provided a handout that contained the most current fiscal up to date information where the WIB was slightly over budget in the Adult and Dislocated Worker Programs and slightly under budget in the Rapid Response and Youth Programs for 2011-12. However, the WIB was allowed to carry over the unexpended Rapid Response funds into Program Year 2012-13. Ms. Aldrich stated that for program year 2012-13 she is working closely with finance and management on the budget.
7. **Information: Report out on the DRAFT WIB Annual Report for Program Year 2011-12.** Ms. Shonley stated that she is currently working on completing the Annual Report. She stated it will be formatted the same as last years report and will contain the background of WIA and it's purpose, showcase the outcomes of the providers of Adult, Youth, Dislocated Worker and Rapid Response programs and outcomes.
8. **Information: Update on the Economic Development Department and Office for Employment Training Reorganization.** Ms. Aldrich stated that the Board item went before the Board of Supervisors on October 23, 2012 at which time the Board of Supervisors decided to continue the board item to December 11, 2012 so they would have time to discuss the item fully. She also stated that the recruitment for the WIB/Economic Development Director was sent out.
9. **Information: Update on regional WIB consolidation.** Ms. Aldrich stated the Monterey County's CAO approached San Benito, Santa Cruz and San Luis Obispo counties about interest in a regional consolidation. Santa Cruz County responded that they recently hired an Executive Director and at this time were not interested. Ms. Aldrich and Mr. Gene Rogers spoke with San Luis Obispo and were told that their Labor Market aligns more with Santa Barbara County and were not interested. Ms. Aldrich stated that the CAO for San Benito County expressed interest however he has since retired.
10. **Information: Review and discuss the DRAFT WIB Agenda in preparation for the meeting scheduled for December 5, 2012.** Ms. Aldrich stated that representatives from EDD would provide information on "Experience Unlimited, "a job search association. She stated it is effective for those participants that have been working for many years and suddenly find themselves without work and connecting with others like themselves. She also stated that Ms. Shonley would be presenting the Annual Report. Ms. Aldrich also stated that the Business Services Committee members would be chosen at the meeting.

SUBCOMMITTEE REPORT: YOUTH COUNCIL: Ms. Carrillo stated that most items discussed at the Youth Council meeting were included in the Consent Calendar. However, she reported that she received two applications from youth who are interested in joining the Youth Council. She also reported that they had a lengthy discussion about the "Speakers Bureau" that the Youth Council will be launching.

ADJOURNMENT: Mr. Cushman proposed a motion to adjourn the meeting at 9:45 am.

Motion: Mr. Lara moved to accept the motion as stated.

Second: Mr. Aniello

Motion Passed Unanimously