

ADOPTED
Minutes of the Monterey County Workforce Investment Board
Executive Committee Meeting
Wednesday, August 18, 2010 8:00am
Marina Branch Library, 190 Seaside Circle, Marina, CA 93933

MEMBERS PRESENT	REPRESENTING
Erik Cushman, <i>Chair</i>	Business
Joanne Webster	Business
Tony Aniello	Business
David Bernahl	Business
Robert Weakley	Business
Mary Ann Leffel	Business
Cesar Lara	Labor Organizations
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
MEMBERS ABSENT	REPRESENTING
Diana Carrillo	Migrant Seasonal Farm Worker
OTHERS PRESENT	REPRESENTING
Wil Moore	Shoreline
Deborah Carrillo	Arbor
Rosie Chavez	Turning Point
Ruben Garcia	EDD
Harry Gamotan	OET
Yuri Anderson	WIB Staff
Marleen Esquerria	WIB Staff
Manley Bush	WIB Staff
Gloria Torrez	WIB Staff

CALL TO ORDER/INTRODUCTIONS: Mr. Cushman called the meeting to order at 8:11am. He welcomed those in attendance and called for introductions from those present. A quorum was established.

CHANGES TO THE AGENDA: None

PUBLIC COMMENT: None.

BUISNESS MEETING:

1.Information: Welcome Cesar Lara, representing Labor Organizations, to the Executive Committee

Mr. Cushman welcomed Mr. Lara to the committee. Mr. Lara commented that he is glad to a member of the Executive Committee.

2.Action: Approve the minutes of the May 26, 2010, WIB Executive Committee meeting

Motion: Ms. Leffel moved to accept the minutes, as stated.

Second: Ms. Webster

Motion Passed Unanimously

3.Information: Review the notes of the June 16, 2010, WIB Executive Committee meeting

The committee reviewed the notes.

4. Information: Discuss WIB composition alternatives and member recruitment

Ms. Webster reviewed board composition and noted that MCWIB bylaws add extra requirements to the existing WIA representation regulations. She added that these extra requirements have made it difficult for the MCWIB to meet the 51% business representative requirement. She presented a plan to reduce the size of the board and still be in compliance with WIA regulations. She stated that shrinking the size would benefit member engagement. Mr. Cushman requested a review of board member composition to determine if any existing members could fill two vacancies. He continued to say that the board is bigger then necessary. The committee suggested that the board composition be added to the Executive Committee agenda for review at each meeting. Mr. Lara asked if board member's representation is based on the geographic regions and what region most business represents. Ms. Anderson replied that most business representatives are from the Peninsula (West). Mr. Cushman requested that WIB staff add the sector and geographic region which each board member represents to the composition table. The committee directed WIB staff to determine if Ms. Melone-Echiburu of Clinca de Salud could be reclassified as a business representative, given the operating model of board organization.

5 Information: Discuss proposed amendments to the bylaws of the MCWIB

Ms. Anderson reviewed the recommended changes of the MCWIB bylaws. She added that County Council has to approve any changes made. She stated that she is planning on presenting the final draft of the bylaws at the September Executive Committee and to the full WIB in October, after that they will go before the BOS. Mr. Cushman stated that WIB board member attendance should be reviewed by the Executive Committee. Mr. Cushman asked errors and omissions be reviewed. The committee requested that the section on travel reimbursement be revised to allow for reimbursement to all board members and Youth Council members.

6. Action: Consider the appointment of Steve MacArthur, representing Labor Organizations, to the WIB

Mr. Lara stated that Mr. MacArthur lives in Salinas and will be a great asset to the WIB.

Motion: Ms. Webster moved to accept the action, as stated.

Second: Ms. Leffel

Motion Passed Unanimously

7. Action: Concur with the August 12, 2010 Oversight Committee action to approve the PY2010-11 program monitoring schedule

Mr. Bush reviewed the monitoring schedule. He invited committee members to join him in the on-site monitoring. In response to Mr. Cushman's question, Mr. Bush replied that on site monitoring is when the interviewing of employers and participants at the subcontractor's location or worksite. Mr. Lara stated that had participated monitoring and found the experience to be rewarding. He encouraged board members to participate.

Motion: Mr. Weakley moved to accept the action with an amendment to change the OET Youth monitoring date to September 2010.

Second: Ms. Leffel

Motion Passed Unanimously

8. Action: Concur with August 12, 2010 Oversight Committee action to maintain the WIB Policy #2010-01 "Monterey County WIA Geographic Service Goals" as is and revisit the policy based on 2010 census data

Ms. Flinn reviewed the current goals. She added that once the 2010 Census Data are released a review of the goals would be appropriate.

Motion: Mr. moved to accept the action, as stated.

Second: Ms. Leffel

Motion Passed Unanimously

9. Action: Consider changing the Community Outreach Committee to a non-Brown Act advisory group

Ms. Esquerra stated that changing the Community Outreach Committee will open the meeting for public input and discussion. In response to Mr. Bernahl's question, Ms. Esquerra replied that COC will not be approving any funding expenditures therefore it can be an advisory group.

Motion: Mr. Bernahl moved to accept the action, as stated.

Second: Ms. Webster

Motion Passed Unanimously

10. Action: Consider approval of the PY2010-11 WIB Budget

Ms. Flinn reviewed the WIB budget. She added that due to funding restrains some line items were reduced.

Motion: Ms. Webster moved to accept the action, as stated.

Second: Ms. Leffel

Motion Passed Unanimously

11. Information: Update on development of a WIB/OET program agreement

Ms. Flinn stated that a program agreement with between WIB and OET is in development. She explained that the agreement will guide how OET funds are distributed. She stated that she expects the agreement to be ready for full board approval in October.

12. Information: Review and edit the WIB PY2010-11 Strategic Plan and PY2010-15 Workplan

Mr. Cushman stated that he would like the Planning Committee to discuss the plan. The committee agreed to read the workplan and discuss it at the September Executive Committee meeting.

13. Information: Update on development of a new Request for Proposal for WIA Title I Youth Programs beginning in PY2011-12

The committee asked that information items 13-15 be reviewed as a group. Ms. Flinn stated that she is reviewing new models for what the WIB will sub-contract out. She stated that she is looking at geographic goals and demographics. Ms. Leffel stated that she would like technology to be one of the targeted industries. Mr. Cushman stated that the Planning Committee will be responsible for reviewing Requests for Proposals.

14. Information: Update on development of a new Request for Proposal for WIA Title I Adult Programs subcontracts beginning in PY2011-12

15. Information: Update on development of a new Request for Proposal for WIA Rapid Response funding beginning in PY2011-12

Announcements

- Meeting of the Minds September 7-9, 2010
- Monterey Gourmet Foods purchased a facility in Gilroy.
- Mr. Aniello is the new chair of a software company that will be operating in Monterey County.
- The 2010 BLUE Ocean Film Festival August 25-29, 2010
- The Cannery Row Brewing Company and Restaurant 1833 will be employing 109 individuals in Monterey County.
- Mr. Cushman requested that the October 6, 2010 full Board Meeting include presentations from a Summer Youth Participant and a Monterey Gourmet Food employee.

ADJOURNMENT:

Motion: Mr. Bernahl moved to adjourn the meeting.

Second: Mr. Cushman

Motion Passed Unanimously

Mr. Cushman adjourned the meeting at 9:46am