



# EXECUTIVE COMMITTEE MEETING AGENDA PACKET

Wednesday, June 21, 2017  
8:30 a.m. – 10:30 a.m.

MBEST  
3180 Imjin Road, Conference Room B, Marina, CA

## NOTICE TO THE PUBLIC

Good afternoon, my name is Erik Cushman and, in my capacity as Chair of Workforce Development Board Executive Committee, I welcome you to the Executive Committee meeting of June 21, 2017.

Members of the public who wish to address the Committee should identify themselves and state their name for the record. You should complete a blue Comment Card located near the door, prior to making comments, and hand to any Workforce Development Board staff member.

Copies of the agenda have been placed on the table near the door for your convenience.

The procedure for this meeting is as follows:

- The Committee Secretary will verify quorum; the Chair will read the opening remarks.
- Members of the public wishing to make a comment will then be given two (2) minutes each to comment.
- Workforce Development Board staff and/or Board Members will present recommendations for each action item on the agenda.
- Board members may ask questions of Workforce Development Board Staff and other Board Members.
- The Board may take action on any item designated as an action item.
- Workforce Development Board members may only discuss items listed on the Agenda pursuant to the "Brown Act."



1441 Schilling Place, North  
Salinas, CA 93901

(831) 796-6434  
[www.montereycountywdb.org](http://www.montereycountywdb.org)

**Executive Committee  
Members:**

*Erik Cushman,  
WDB & Executive Chair*

Paula Calvetti  
Cesar Lara  
Mary Ann Leffel  
Dr. Willard Clark Lewallen

## Monterey County Workforce Development Board Executive Committee

MBEST, 3180 Imjin Road, Conference Room B  
Marina, CA 93933

**Wednesday, June 21, 2017; 8:30 a.m.**

### AGENDA

<b>CALL TO ORDER/INTRODUCTIONS:</b>	Erik Cushman, <i>Chair</i>
<b>CHANGES TO AGENDA:</b>	
<b>PUBLIC COMMENT:</b> <i>(Limited to 2 minutes)</i>	
<b>CONSENT CALENDAR:</b>	Erik Cushman
1. <b>ACTION:</b> Approve minutes from May 24, 2017.	
<b>DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:</b>	Erik Cushman
1. <b>ACTION:</b> Consider and recommend approval of the revised WDB Policy #2017-01, Conflict of Interest Policy and Procedure	Chris Donnelly
2. <b>ACTION:</b> Consider and approve the WDB reappointment of Cresencio Diaz, representing labor.	Erik Cushman
3. Update on Local Workforce Development Area budget for Fiscal Year 2017-18.	Chris Donnelly Ruben Trujillo
4. Update on PY 2016-17 WIOA Adult, Dislocated Worker, Youth Programs and Special Grants, through May 31, 2017.	Chris Donnelly
5. Receive an update on the Central Coast Region Workforce Development Board Planning.	Chris Donnelly
6. Receive an update on the Central Coast Region Labor Market.	Javier Vanga
7. Update on Slingshot Healthcare Initiative.	Susan Marscellas
8. Review the WDB membership composition and discuss recruitment of members.	Erik Cushman
9. Director's Report <ul style="list-style-type: none"> <li>• Potential Grant Opportunities</li> </ul>	
<b>ANNOUNCEMENTS:</b>	Erik Cushman
<b>SUBCOMMITTEE MEETINGS:</b> Executive: 7/19/17, MBEST Oversight: 8/10/17: MBEST Business Services: 9/12/17, MBEST	<b>WDB MEETING:</b> 8/2/2017, Schilling Place, Salinas
<b>ADJOURNMENT:</b>	Erik Cushman
Documents related to agenda items that are distributed to the WDB less than 72 hours prior to the meeting shall be available for public inspection at 1441 Schilling Place, North, Salinas, CA or visit our website at <a href="http://www.montereycountywdb.org">www.montereycountywdb.org</a> . Documents distributed to the WDB at the meeting by County staff will be available at the meeting; documents distributed to the WDB by members of the public shall be made available after the meeting. <b>ALTERNATE AGENDA FORMATS:</b> If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Secretary to the WDB at (831)796-6434.	

**UNADOPTED**  
**Monterey County Workforce Development Board**  
**Executive Committee**  
MBEST, 3180 Imjin Road, Conference Room B, Marina, CA  
**Wednesday, May 24, 2017**

**Members Present:** Erik Cushman (Chair), Mary Ann Leffel, Cesar Lara, and Dr. Willard Lewallen

**Members Absent:** Paula Calvetti

**Staff Present:** Chris Donnelly, Flor Galvan, Susan Marscellas, and Ruben Trujillo

**Others Present:** Harry Gamotan, Jay Donato, Nick Chiulos, Dave Spaur, Racy Ming, and Rebecca Cenicerros

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:30 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Public Comment/Testimonial:** None

**Announcements:** None

**Consent Calendar:**

1. Action: Approve the minutes from April 19, 2017 meeting.  
**A motion was made by Mary Ann Leffel to approve the minutes from April 19, 2017, seconded by Cesar Lara. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. Action: Consider and approve the WDB re-appointment of
  - Yuko Duckworth, Representing WIOA Title I Programs and
  - Cresencio Diaz, representing Labor**Cresencio Diaz' renewal was tabled for further discussion at the next meeting.**  
**A motion was made by Mary Ann Leffel to approve the re-appointment of Yuko Duckworth to the WDB Board, seconded by Cesar Lara. ALL AYES**
2. Action: Recommend and approve the Request for Proposal (RFP) Selection Committee's recommendation for WIOA Title I Youth Services for PY 2017–18, move to the Workforce Development Board for approval prior to submitting to the Board of Supervisors.  
**A motion was made by Mary Ann Leffel to approve the Request for Proposal (RFP) Selection Committee's recommendation for WIOA Title I Youth Services for PY 2017–18, move to the Workforce Development Board for approval prior to submitting to the Board of Supervisors, seconded by Willard Lewallen. 3-1 (Cesar Lara voted NAY)**
3. Action: Recommend and approve the Request for Proposal (RFP) Selection Committee's recommendation for WIOA Title I One-Stop Operator Services for PY 2017–18, move to the Workforce Development Board for approval prior to submitting to the Board of Supervisors.  
**A motion was made by Mary Ann Leffel to approve the Request for Proposal (RFP) Selection Committee's recommendation for WIOA Title I One-Stop Operator Services for PY 2017–18, move to the Workforce Development Board for approval prior to submitting to the Board of Supervisors, seconded by Cesar Lara. ALL AYES**
4. Receive update on WIOA Special Grants and Projects through April 30, 2017.  
**The committee received an update on the WIOA Special Grants and Projects through April 30, 2017.**
5. Receive report from Office for Employment Training on the Adult, Dislocated Worker and Youth Programs outcomes as of April 30, 2017.  
**The committee received a report from Dave Spaur on behalf of the Office for Employment Training on the Adult, Dislocated Worker and Youth Programs outcomes as of April 30, 2017.**

6. Receive update on “New” WDB Monthly Performance Reports.  
**The committee received update on “New” WDB Monthly Performance Reports.**
7. Receive update on Workforce Development Board’s budget for Fiscal Year 2016-17, through April 30, 2017.  
**The committee received an update on Workforce Development Board’s budget for Fiscal Year 2016-17, through April 30, 2017.**
8. Recommend meeting dates and times for Business and Oversight Committees for Program Year 2017 – 18.  
**The committee received recommended meeting dates and times for Business and Oversight committees for Program Year 2017-18.**
9. Review and discuss the DRAFT WDB Agenda in preparation for the June 7, 2017 meeting.  
**The committee reviewed and discussed the DRAFT WDB Agenda in preparation for the June 7, 2017 meeting.**
10. Receive Director’s Report
  - DOL National Convening Conference  
**The committee received the Director’s Report regarding the DOL National Convening Conference.**

**Adjournment:** Mr. Cushman adjourned the meeting at 9:44 a.m.

# MEMORANDUM

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**TO:** WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

**FROM:** CHRIS DONNELLY, INTERIM EXECUTIVE DIRECTOR

**SUBJECT:** CONSIDER AND RECOMMEND APPROVAL OF THE REVISED WDB POLICY #2017-01 – CONFLICT OF INTEREST POLICY AND PROCEDURE

**DATE:** JUNE 21, 2017

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**RECOMMENDATION:**

It is recommended that the Executive Committee consider and recommend approval of the WDB Policy #2017-01 – Conflict of Interest Policy and Procedure.

**INFORMATION/DISCUSSION:**

The purpose of this policy is to provide guidance and procedures for the WDB and its members to fulfill the fiduciary duties applicable to their service as members of the WDB. Due to the legal and statutory structures of the WDB, it is expected that conflicts of interest will arise and this policy is intended to provide a framework that will allow the work of the WDB to be achieved without the fact of or appearance of impropriety. Where this document references “member” it shall mean any agent, WDB staff, officer, and board member of the WDB. The WDB and all other agencies receiving direct financial assistance through the Workforce Innovation and Opportunity Act (WIOA) in the Monterey County region shall avoid conflict of interest, real or apparent, by observing the requirements outlined in the policy and its attachments.

**ATTACHMENT:**

WDB Policy 2017-01 – Conflict of Interest Policy and Procedure

Effective Date: August 7, 2017  
Full WDB Adopted: August 7, 2017

**TO:** Monterey County Workforce Development Board Members and Staff

**SUBJECT: Conflict of Interest Policy and Procedure**

**PURPOSE:** The Monterey County Workforce Development Board (WDB) is committed to maintaining the highest of standards of ethical conduct and to guard against problems arising from real, perceived, or potential conflict of interest.

It is the policy and expectation of the WDB that its members will fulfill the fiduciary duties applicable to their service as members of the WDB. Due to the legal and statutory structures of the WDB, it is expected that conflicts of interest will arise and this policy is intended to provide a framework that will allow the work of the WDB to be achieved without the fact of or appearance of impropriety. Where this document references "member" it shall mean any agent, WDB staff, officer, and board member of the WDB. The WDB and all other agencies receiving direct financial assistance through the Workforce Innovation and Opportunity Act (WIOA) in the Monterey County region shall avoid conflict of interest, real or apparent, by observing the requirements outlined in this policy on the following pages and attachments.

**REFERENCES:** California Fair Political Practices Commission (FPPC) regulations, including Section 18703, and Section 18703(e)(5); Federal statute, the California's Unemployment Insurance Code (CUIC); Ethics Training required by California Assembly Bill 1234; and Workforce Services Directive (WSD) 15-07, Subject: Conflict of Interest Code Requirements for Local Boards (November 17, 2015).

**ATTACHMENTS:**

1. Conflict of Interest Policy and Code of Conduct – Board Member
2. Conflict of Interest Policy and Code of Conduct – WDB Staff
3. Disclosure of Conflict(s) of Interest

**INQUIRIES:** For questions or assistance related to this policy, please contact the Monterey County Workforce Development Board staff at (831) 796-6434.

This policy is posted on the WDB website located at: [www.montereycountywdb.org/policies/](http://www.montereycountywdb.org/policies/)

## A. CONFLICT OF INTEREST POLICY AND PROCEDURE:

1. The WDB is required under state law and the federal Workforce Innovation and Opportunity Act of 2014 to have policies to address conflicts of interest, among other things. The fiduciary duties of members under state law and the WIOA include, without limitation, a continuing responsibility to thoroughly comply with conflicts-of-interest principles.
2. Each member shall sign an attestation denoting that the Conflict of Interest and Code of Conduct Policies have been read, are understood, and that the member pledges to conduct him/herself in accordance with such policies and procedures during their service to the WDB.
3. Each member must also provide a disclosure of potential conflicts created by his or her position(s) outside of their service to the WDB. Such conflicts are detailed on the Disclosure of Conflict(s) of Interest form.
4. No members shall use his or her position, or the knowledge obtained from his or her position, in such a manner that conflicts with the interest of the WDB or results in personal gain to the member, or a third party that the member is employed by, has a fiduciary relationship with, or to whom the member provides services.
5. Any member that has, or believes he or she has, a conflict of interest must disclose such potential conflict in accordance with the procedures established by the WDB in this policy and shall do so in writing on a prescribed form. In accordance with 20 CFR 683.200(c)(5)(i) *"...a State WDB member, Local WDB member, or WDB standing committee member must neither cast a vote on, nor participate in any decision-making capacity, on the provision of services by such member (or any organization which that member directly represents), nor on any matter which would provide any direct financial benefit to that member or that member's immediate family.*

The following are deemed conflicts of interest that create a duty of the member to fully disclose such interest immediately:

- a. If member has a significant personal financial interest in a proposed transaction involving the WDB.
  - b. If member is employed by, or is Trustee, Director, or Officer of any individual, organization or entity that shall have a financial interest in a proposed transaction involving the WDB.
  - c. If a member represents a third party either through personal, professional, or confidential relationship and such party shall have a financial interest in a proposed transaction involving the WDB.
  - d. No member shall solicit or accept gratuities or favors from suppliers or potential suppliers, including subcontractors.
  - e. No member shall participate in the selection, award or administration of a procurement supported by WIOA funds where, to the individual's knowledge, any of the following has a financial or substantial interest in any organization which may be considered for award:
    - i. the officer, employee, agent or WDB Member;
    - ii. any member of his or her immediate family;
    - iii. his or her partner, or;
    - iv. a person or organization which employs, or is about to employ, any of the above.
6. If a WDB member has an interest, directly or indirectly, in a business entity that would have a direct pecuniary effect due to any official action taken by the WDB, the member shall declare, before a vote or discussion on the matter, the nature and extent of the interest and shall not voluntarily discuss the proposed WDB action. A member shall not be excluded from the meeting following such declaration. Furthermore, this limitation on discussion shall not prohibit the member from providing factual information in response to direct questions concerning the matter from other members. The disclosure shall be reflected in the minutes of the meeting of the WDB.
  7. If an award of funding is made with member violating the requirements of this procedure, the WDB shall immediately suspend the obligation; the suspension subject to review at the next regular or special meeting of the WDB. The balance of the WDB, excluding the member(s) with potential conflict, will then determine what final corrective actions are WDB's Conflict of Interest Policy and Code of Conduct necessary; actions that could include removal of the member, suspension of the obligation, termination of the obligation, or civil action to recover any monetary damages.



8. This policy is not meant to rule out transactions between the WDB and other persons or entities where an interest or a relationship between the member and such a person or entity exists which require proper disclosure and which are documented as being the outcome of established Procurement Policies, and are determined to be in the best interest of the WDB. As stated in 20 CFR Section 683.200(c)(5)(ii) "*Neither membership on the State WDB, the Local WDB, or a WDB standing committee, nor the receipt of WIOA funds to provide training and related services, by itself, violates the conflict of interest provisions.*"
9. Nothing in this policy should be construed to prevent any member's participation in WIOA programs. WDB membership should not result in an employer receiving any more or any less consideration for trainees. What is important is to ensure that the officer, employee, agent or WDB member does not approve his/her own training package, or contract for services, but that the system of approval allows for objective determinations.

## **B. CODE OF CONDUCT:**

A written set of standards (Code of Conduct) governing the performance of the WDB and its employees, officers, or agents related to real or apparent conflicts of interest is a requirement (29 CFR 95.42). The following standards shall apply for the WDB, its employees, and its WDB standing committees:

1. Adherence to the Conflict of Interest Policies.
2. Adherence to procurement procedures that serve to minimize the appearance of conflicts, in addition to eliminating actual conflicts. Members who represent America's Job Center of California (AJCC) / One Stop Operators, partners or actual or potential Service Providers and who serve on the WDB and or it's subcommittees that oversee the AJCC / One Stop System or the allocation of resources that would potentially be allocated to their programs shall refrain from discussing or voting on any matter that would impact the programs they represent.
3. A member's employer may not participate in any way in a future bid on procurement where the member helped to draft specifications. To avoid potential conflicts as circumstances change, members whose employers may wish to participate in a future procurement will refrain from involvement in specification development or procurement processes.
4. A member shall not become a recipient, directly or indirectly, of any salary payments or loans or gifts or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with the WDB except that a disclosed token gift of a value within applicable Federally allowable maximums may be approved by the Executive Committee.

## MONTEREY COUNTY WORKFORCE DEVELOPMENT BOARD

### *Conflict of Interest Policy and Code of Conduct Board Member*

I, \_\_\_\_\_, a member of the Monterey County Workforce Development Board do hereby attest and affirm that I have read and understand the Conflict of Interest Policy and Code of Conduct duly adopted on **August 2, 2017**.

I also hereby declare and promise to carry out my responsibilities in relation to upholding the Conflict of Interest Policy and Code of Conduct during my term as a Board Member.

*Board Member:*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

*Witness:*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

## MONTEREY COUNTY WORKFORCE DEVELOPMENT BOARD

### *Conflict of Interest Policy and Code of Conduct WDB Staff*

I, \_\_\_\_\_, a staff member of the Monterey County Workforce Development Board do hereby attest and affirm that I have read and understand the Conflict of Interest Policy and Code of Conduct duly adopted on **August 2, 2017**.

I also hereby declare and promise to carry out my responsibilities in relation to upholding the Conflict of Interest Policy and Code of Conduct during my tenure as a WDB staff member.

*Board Member:*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

*Witness:*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*



### Statement and Declaration of Conflict of Interest Form

This form must be filed at least 24 hours in advance of the meeting at which the agenda item will be discussed or as soon as the conflict of interest is known but no later than the end of the meeting at which the agenda item is heard.

<b>Name: (Last)</b>	<b>(First)</b>	<b>(Middle)</b>	<b>Daytime Telephone Number:</b>
<b>Title/Legislative Body:</b>			
<b>Meeting Date:</b>			<b>Agenda Item No.:</b>
<b>Description of Agenda Item:</b>			

Please check the economic interest which is affected and which creates a conflict of interest for you in the Agenda Item described above:

- Investment – name of business entity: \_\_\_\_\_
- Business position – general description of the business activity and name of the business entity: \_\_\_\_\_
- Real Property – Address or location of the property (if Principal or personal residence, then indicate only that the property is a residence. \_\_\_\_\_
- Income or Gifts – Identification of the source: \_\_\_\_\_
- Personal Financial Effect – Identification of the expense, liability, asset or income affected. \_\_\_\_\_
- Financial interest in an agreement or contract (as described in Gov. Code Section 1090) – description of the agreement or contract and the interest in the agreement or contract. (Include agreements or contracts with nonprofits if serving on the board of the directors.) \_\_\_\_\_
- Other (i.e. non-economic interest) \_\_\_\_\_

# MEMORANDUM

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**TO:** WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

**FROM:** CHRIS DONNELLY, INTERIM EXECUTIVE DIRECTOR

**SUBJECT:** CONSIDER AND APPROVE THE REAPPOINTMENT OF CRESENCIO DIAZ TO THE WORKFORCE DEVELOPMENT BOARD

**DATE:** JUNE 21, 2017

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**RECOMMENDATION:**

It is recommended that the Executive Committee consider and approve the reappointment of Cresencio Diaz, representing Labor Organizations. Mr. Diaz has expressed his desire to continue serving on the Board.

The reappointment will be forwarded to the Monterey County Board of Supervisors (BOS) for final approval and appointment.

**SUMMARY:**

The WDB bylaws state that the term of membership for all WDB members shall be three years. The three-year term limit was enacted with the approval of the original WIB bylaws by the BOS on May 29, 2001.

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# MEMORANDUM

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**TO:** WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

**FROM:** CHRIS DONNELLY, INTERIM EXECUTIVE DIRECTOR

**SUBJECT:** REVIEW THE LOCAL WORKFORCE DEVELOPMENT AREA (LWDA) BUDGET UPDATE FOR FISCAL YEAR 2017-18

**DATE:** JUNE 21, 2017

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**INFORMATION:**

Provided below is an update to the Monterey County Workforce Development Board (WDB) approved Local Workforce Development Area (LWDA) Budget for Fiscal Year (FY) 2017-18, as follows:

- Projected revenue:

○ WIOA formula funding allocations in the amount of:	\$4,959,287
○ Discretionary grant funding in the amount of:	\$3,024,800
○ Potential carry-over of discretionary grant funding in the amount of:	\$240,000
○ Other County Department funding in the amount of:	\$661,807
<u>Total of all projected revenue:</u>	<u>\$8,885,894</u>

- Projected expenditures:

○ Participant training (SB 734), and work experience:	\$1,276,176
○ Subcontractor allocations (WIOA funds):	\$2,444,258
○ Subcontractor, participant supportive services:	\$135,000
○ Staff salaries & benefits:	\$1,565,962
○ Operating expenses:	\$1,059,103
○ One Stop Operator:	\$75,000
○ California Municipal Training Incorporated (CMIT):	\$30,000
○ Other participant training (Discretionary & County Dept funds):	\$685,146
○ Other subcontractor allocations (County Dept funds):	\$190,186
○ Regional grant expenses:	\$1,425,063
<u>Total of all projected expenditures:</u>	<u>\$8,885,894</u>

**INFORMATION:**

On February 8, 2017, the State of California Employment Development Department (EDD) Workforce Services Division released the WIOA formula planning estimate allocations for FY 2017-18 that provides formula estimates for each Local Workforce Development Area (LWDA) for the Adult, Youth, and Dislocated Worker funding streams. The Rapid Response funding estimates for FY 2017-18 are based on historical funding and will be updated based on final notice from the State of California. This is a preliminary budget for the WIOA funding streams, for Monterey County WDB. The final allocations have not been issued by the DOL to the State of California, and is still pending Congressional approval for the FY 2017-18 Federal budget.

# MEMORANDUM

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**TO:** WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

**FROM:** CHRIS DONNELLY, INTERIM EXECUTIVE DIRECTOR

**SUBJECT:** UPDATE ON PY 2016-17 WIOA ADULT, DISLOCATED WORKER, YOUTH PROGRAMS AND SPECIAL GRANTS AND PROJECTS, THROUGH MAY 31, 2017

**DATE:** JUNE 21, 2017

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**INFORMATION:**

WDB staff will present an update on the WIOA programs, special grant and projects update through May 31, 2017.

**ATTACHMENT:**

WIOA Programs, Special Grant & Projects update

**Monterey County Workforce Development Board Program Update**  
as of May 31, 2017

<b>Adult Services</b>			
<b>ACTIVE PARTICIPANTS</b>			
A	185	Number of Carry-in Participants as of July 1, 2016	
B	224	New Participant Enrollment as of May 31, 2017	
C	233	Total Exited	
D	176	Total Active	
	<b>Goal</b>	<b>Actual</b>	<b>% Total</b>
<b>Enrollments</b>	533	224	42%

<b>TRAINING</b>			
<b>Training Goals</b>	<b>Goal</b>	<b>Actual</b>	<b>% Total</b>
Individual Training Account (ITA's)	198	173	87%
On the Job Training (OJT)	0	6	0%
Other	0	0	0%
<b>***SB734 Total Funds</b>	<b>\$734,788.00</b>	<b>\$753,365.00</b>	<b>103%</b>

<b>Dislocated Workers</b>			
<b>ACTIVE PARTICIPANTS</b>			
A	46	Number of Carry - in Participants as of July 1, 2016	
B	56	New Participant Enrollment as of May 31, 2017	
C	50	Total Exited	
D	52	Total Active	
	<b>Goal</b>	<b>Actual</b>	<b>% Total</b>
<b>Enrollments</b>	100	56	56%

<b>TRAINING</b>			
<b>Training Goals</b>	<b>Goal</b>	<b>Actual</b>	<b>% Total</b>
Individual Training Account (ITA's)	64	37	58%
On the Job Training (OJT)	0	2	0%
Other	0	0	0%
<b>SB734 Total Funds</b>	<b>\$323,918.00</b>	<b>\$173,023.00</b>	<b>53%</b>



## YOUTH SERVICES

### ACTIVE PARTICIPANTS

A	62	Number of Carry-in Participants as of July 1, 2016	
B	145	New Participant Enrollment as of May 31, 2017	
C	103	Total Exited	
D	104	Total Active	
	Goal	Actual	% Total
<b>Enrollments</b>	170	145	85%

### Youth Training and Placements

Training	Goal	Actual	% Total
Training Funds Available	\$160,000.00	\$113,723.00	71%
Completed Career Technical Training with Credential	32	33	103%
Placements	Goal	Actual	% Total
20% Work Experience Expenditures	\$305,911.00	\$293,659.00	96%
Work Experience Placements, OJT, Pre Apprenticeships **	93	71	76%

#### Adult Services Program Update:

For Program Year 2016-17, the original enrollment goal for Adults was 377. Due to the State approved transfer request of \$900,000 from the Dislocated Worker program to the Adult program, the number of planned enrollments was adjusted, which increased the Adult enrollments by 156, for a total new enrollment goal of 533. For the month of May 2017, three (3) new participants were enrolled.

**\*\*The increase in funding goal amount did not previously include OJT allotted amount. The current figure reflect this information.**

#### Dislocated Worker Program Update:

For Program Year 2016-17, the original enrollment goal was 256. Due to the State approved transfer request of \$900,000 from the Dislocated Worker program to the Adult program, the number of planned enrollments was adjusted, which decreased the DW enrollments by 156, for a total new enrollment goal of 100. For the month of May 2017, a total of six (6) new participants were enrolled.

#### Youth Program Update:

For Program Year 2016-17, OET's youth enrollment goal is 130. For the month of May 2017, OET enrolled five (5) new participants, for a total of 105 enrollments, at 81% of goal. For Program Year 2016-17, Turning Point's youth enrollment goal is 40. To date, Turning Point has met their enrollment goal of 40 (100%).

*Reports are generated on the 10th of each month, for the preceding month's activities.*

# Special Grants and Projects

## Monthly Status Report

As of: May 31, 2017

<b>YAP</b>				
	Goal	Current Month	YTD	% of Goal
Enrollment	240		98	41%
Training			5	
Placements	n/a	n/a	n/a	n/a

<b>AB 2060</b>				
	Goal	Current Month	YTD	% of Goal
Enrollment	60		21	35%
Training	60		8	13%
Placements	50		7	14%

<b>Silverstar</b>				
	Goal	Current Month	YTD	% of Goal
Enrollment	20		18	90%
Training			5	
Placements				

<b>AB 109</b>				
	Goal	Current Month	YTD	% of Goal
Enrollment	65	125	125	192%
Training			50	
Placements			11	

<b>Prop 39</b>				
	Goal	Current Month	YTD	% of Goal
Enrollment	55		57	104%
Training	55		55	100%
Placements				

# MEMORANDUM

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**TO:** WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE  
**FROM:** CHRIS DONNELLY, INTERIM EXECUTIVE DIRECTOR  
**SUBJECT:** RECEIVE AN UPDATE ON THE CENTRAL COAST REGION  
**DATE:** JUNE 21, 2017

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**INFORMATION/DISCUSSION:**

At the Executive Committee meeting, WDB staff plan to provide an update on the Central Coast Region and its current initiatives.

# MEMORANDUM

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**TO:** WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE  
**FROM:** CHRIS DONNELLY, INTERIM EXECUTIVE DIRECTOR  
**SUBJECT:** RECEIVE AN UPDATE ON THE CENTRAL COAST REGION LABOR MARKET  
**DATE:** JUNE 21, 2017

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**INFORMATION/DISCUSSION:**

At the Executive Committee meeting, WDB staff plan to review the most up-to-date labor market statistics for Monterey County.

Below includes the current Top Labor Market Stats for Monterey County for April 2017, (released on May 19, 2017):

- Unemployment Rate: 7.2%
- Labor Force: 221,600
- Employed: 205,700
- Unemployed: 15,900

Attached is a copy of Monterey County's labor market snapshot.

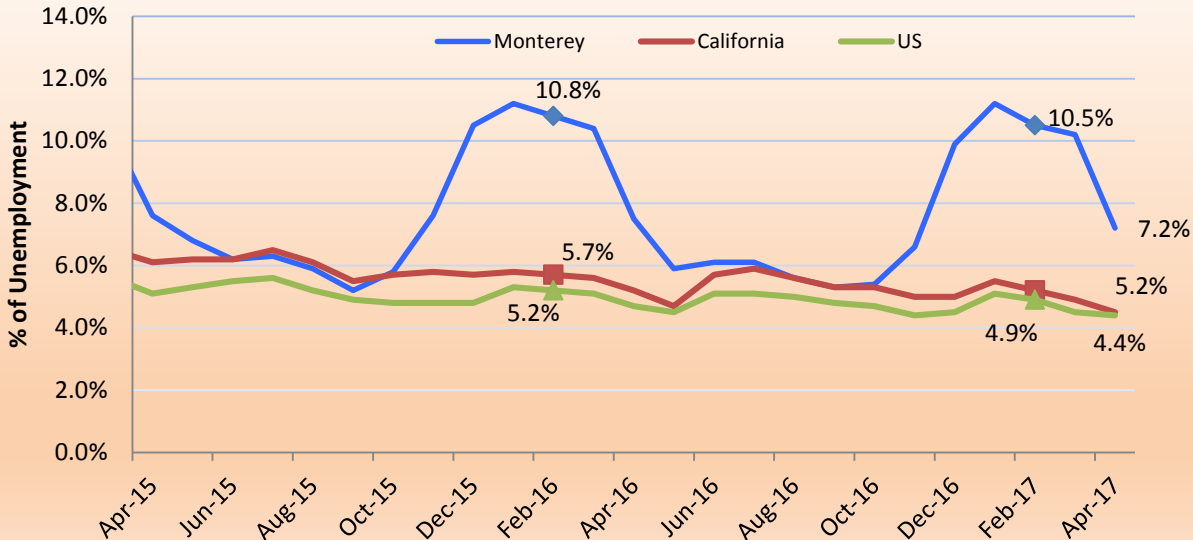
\*The source of data is the State's Employment Development Department (EDD) Labor Market Information Division, EDD Monthly Press Release and EDD Monthly Labor Force Data for Cities and Census Designated Places (CDP), released May 19, 2017. This data can be found on the Monterey County Workforce Development Board's website at [www.montereycountywdb.org](http://www.montereycountywdb.org). The release schedule for May 2017 unemployment rates (labor force) and industry employment data from the Labor Market Information Division is June 16, 2017.

**ATTACHMENT:**

Monterey County Labor Market Snapshot

### Employment Summary

Monthly Unemployment Rate Trends - April 2015 to April 2017



### Leisure and Hospitality led year-over job changes

The unemployment rate in Monterey County was 7.2 percent (15,900 unemployed) in April 2017, down from a revised 10.2 percent in March 2017, and below the year-ago estimate of 7.6 percent. This compares with an unadjusted unemployment rate of 4.5 percent for California and 4.1 percent for the nation during the same period.

#### Month to Month

Between March 2017 and April 2017, employment in Farm (Ag) gained 15,000 jobs, due to seasonal hiring.

- Educational and Health Services Jobs increased by 100 jobs.
- Leisure and Hospitality had a gain of 400 Jobs.

#### Annual

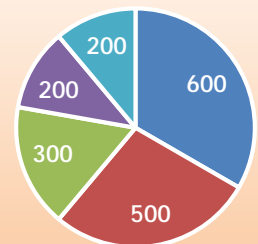
Between April 2016 and April 2017, total employment in Monterey County, grew by 1400 jobs.

- Leisure and Hospitality led the year-over job changes, advancing by 600 jobs.
- Food services and drinking places accounted for fifty-percent of that increase.



### Sectors Year to Date # of Jobs Gain

- Leisure and Hospitality
- Educational and Health Serv.
- Transportation and Utilities
- Construction

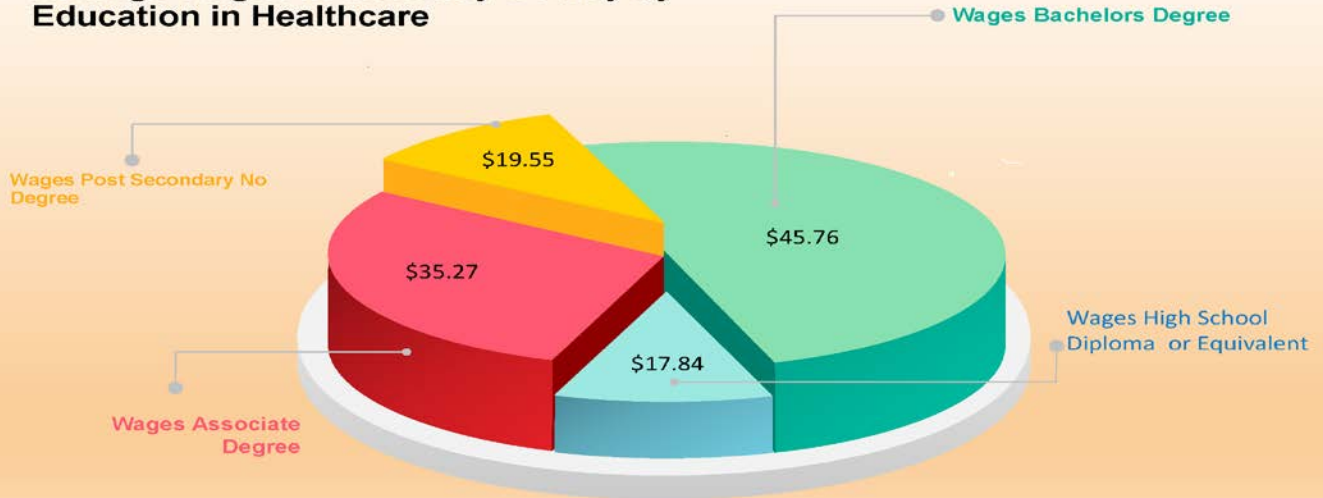


# MONTEREY COUNTY LABOR MARKET SNAPSHOT

## April 2017

### Sectors and Occupation Summary

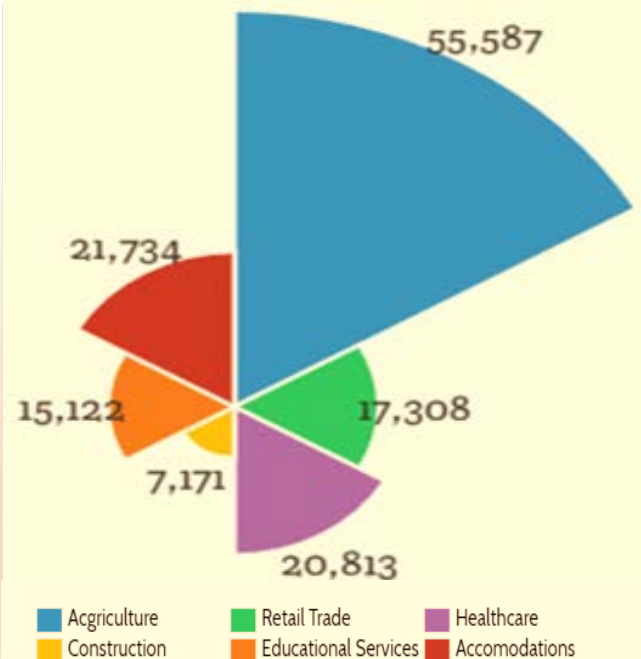
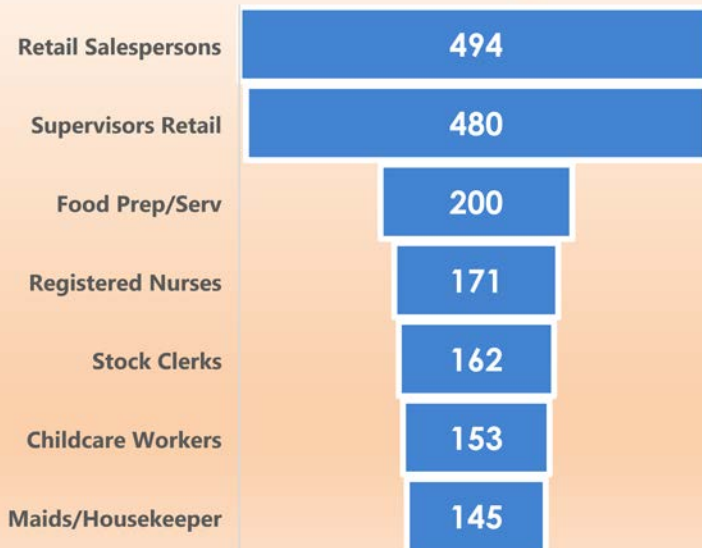
**Average Wages in Monterey County by Education in Healthcare**



The Health Care sector combines technology and human touch to care for patients. It comprises ambulatory, hospital and long-term care services as well as social and laboratory work.

### Job Postings and Priority Sector Employment

**Top 7 Current Job Postings**



Source: JobsEQ  
Employment data is from Bureau of Labor Statistics, updated 2017Q1

# MONTEREY COUNTY LABOR MARKET SNAPSHOT

April 2017

## Sector News



### *How Big Data And Tech Will Improve Agriculture, From Farm To Table*

There's nothing more important than our food supply. America is a country synonymous with wheat farms and orange trees. But according to McKinsey & Company, about a third of food produced is lost or wasted every year. Globally, that's a \$940 Billion hit. Inefficiencies in planting, harvesting, water use and trucking, as well as, uncertainty about weather, pests, consumer demand and other intangibles contribute to the loss.

On the consumer end, inadequate packaging and labeling can lead to waste and potentially life-threatening illness due to foodborne pathogens. These are problems desperately in need of solutions and many of those solutions can be found in emerging technologies. Big data is moving into agriculture in a big way. Need proof? Several well-known investors recently dropped a combined \$40 million into Farmers Business Network, a data analytics startup. Venture capital has flooded the ag tech space, with investment increasing 80% annually since 2012, as investors realize big data can revolutionize the food chain from farm to table.

For the rest of the article follow the following link: <https://www.forbes.com/sites/timsparapani/2017/03/23/how-big-data-and-tech-will-improve-agriculture-from-farm-to-table> **Tim Sparapani** Contributor  
www.forbes.com.

### AGRICULTURE EMPLOYMENT 7 YEAR TREND



Sources: JobsEQ April 2017



18%  
increase  
in jobs  
2011-2017

# MEMORANDUM

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**TO:** WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE  
**FROM:** CHRIS DONNELLY, INTERIM EXECUTIVE DIRECTOR  
**SUBJECT:** PROVIDE AN UPDATE ON SLINGSHOT ALLIED HEALTHCARE PROJECT  
**DATE:** JUNE 21, 2017

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**INFORMATION:**

Susan Marscellas will provide an update on the SlingShot Allied Healthcare Project



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# MEMORANDUM

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**TO:** WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

**FROM:** CHRIS DONNELLY, INTERIM EXECUTIVE DIRECTOR

**SUBJECT:** REVIEW THE WDB MEMBERSHIP COMPOSITION AND DISCUSS RECRUITMENT OF MEMBERS

**DATE:** JUNE 21, 2017

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**RECOMMENDATION:**

It is recommended that the Executive Committee review the WDB membership composition and discuss recruitment of members.

**DISCUSSION:**

Below is a breakdown of the current local WDB membership composition as of May 31, 2017:

<b>WDB Member Representation</b>	<b>Minimum Required #'s Based on WIOA</b>	<b>Current #'s</b>	<b>Vacancies</b>
Business member 51% majority	10	11	2
Local Educational Entity	1	2	
Labor Organization 20% = 4.8	4	5	
Community Based Organization	1	1	
Economic Development Agency	1	1	
Wagner-Peyser Agency	1	1	
Rehabilitation Agency	1	1	
Other membership determined by the Board of Supervisors to be appropriate	0	1	
<b>Total # of WDB Members</b>	<b>19</b>	<b>23</b>	

At present, there are two business membership vacancies on the WDB. Based on current membership, North and South County areas have minimal representation.