



Erik Cushman,
WIB Chair

Joanne Webster,
WIB 1st Vice Chair

Anthony Aniello,
WIB 2nd Vice Chair

David Bernahl, II.
WIB Past Chair

Executive Committee Members:

Erik Cushman, *Chair*

Anthony Aniello
Cesar Lara
Diana Carrillo
Dave Potter
Joanne Webster
Mary Ann Leffel
Robert Weakley

Monterey County
Workforce Investment
Board (WIB)

Joyce Aldrich,
WIB Consultant

168 W. Alisal St., 3rd Floor
Salinas, CA 93901
(831) 759-6644
www.montereycountywib.org

PUBLIC MEETING NOTICE

Monterey County Workforce Investment Board (WIB)

EXECUTIVE COMMITTEE

Shoreline Workforce Development, 249 10th Street, Marina, CA

Thursday, February 23, 2012; 8:00am

AGENDA

CALL TO ORDER/INTRODUCTIONS:		Erik Cushman
CHANGES TO AGENDA:		
PUBLIC COMMENT: For items not listed on the agenda. Limited to 3 min.		
COMMITTEE UPDATES:		
<ul style="list-style-type: none"> ▪ WIB Retreat debrief (Strategic Initiatives <i>Draft</i>) ▪ Meeting location (consistency) ▪ Youth Council Strategic Retreat update 	Erik Cushman	
BUSINESS:		
1. Action: Approve the minutes of the January 18, 2012, Monterey County Workforce Investment Board Executive Committee meeting. (<i>Attached</i>)		Erik Cushman
2. Action: Endorse the concept and agree to hold a special meeting of of the Executive Committee for the review/approval of the Workforce Innovation Fund Grant proposal in the amount of \$3-6million over a 40-month period.		Jim Cook
3. Action: Consider an Innovation grant fund proposal partnership with the Workforce Collaborative of California's Central Coast (W4C) supporting Ventura County as Lead applicant providing greater opportunity for Youth through a Youth Corps model focusing on older youth. (<i>Attachment</i>)		Jim Cook
4. Action: Request that WIB Consultant and Director of the Office for Employment Training develop plan of action for the utilization of Monterey County's Workforce Investment Act (WIA) Adult and Dislocated Worker formula fund allocations for Program Year 2011-12 towards training in the amount of \$363,843 for approval at the next meeting on March 21, 2012. (<i>Attachment</i>)		Jim Cook
5. Action: Approve the submission of the Office of Statewide Health Planning and Development (OSHPD) Mini-Grant Application for the planning of a South County, high school, allied health and nursing career exploration fair.		Stephanie Shonley
6. Information: Staff Report – (a) WIB Bylaws, (b) Membership, (c) Oversight Committee Workshop		Jim Cook
ANNOUNCEMENTS OF EVENTS OR SERVICES:		Erik Cushman
Subcommittee Meetings: Oversight: 2/24/12 - Shoreline, Marina Youth: 3/15/12 – Shoreline, Marina Executive: 3/21/12 – Monterey Weekly	WIB Meetings: <ul style="list-style-type: none"> ▪ 4/04/12 - Marina Library 	
ADJOURN		Erik Cushman
To request information, please contact the Monterey County Workforce Investment Board staff at (831) 796-6434 or visit our website at www.montereycountywib.org .		



Erik Cushman,
WIB & Executive Chair

Joanne Webster,
WIB 1st Vice Chair

Anthony Aniello,
WIB 2nd Vice Chair

David Bernahl, II,
WIB Past Chair



Monterey County Workforce Investment Board (WIB)

Contact Information

Joyce Aldrich, WIB Consultant
168 West Alisal Street, 3rd Floor, Salinas, CA 93901
Phone: (831) 759-6644
Email: aldrichj@co.monterey.ca.us
Website: www.montereycountywib.org
General Phone: (831) 796-6434

WIB STAFF:

Marleen Esquerra, (831) 796-6412, esquerraml@co.monterey.ca.us
Stephanie Shonley, (831) 796-6410, shonleys@co.monterey.ca.us
Flor Galvan, (831) 796-6434, galvanf@co.monterey.ca.us

Monterey County One-Stop Career Center Operators

Contact Information



Department of Social and Employment Services - Office for Employment Training (OET)

Barbara Verba, Deputy Director
Phone: (831) 796-3320
Email: verbab@co.monterey.ca.us
Website:
<http://mcdses.co.monterey.ca.us>
www.onestopmonterey.org

Department of Social and Employment Services, and CalWORKS Employment Services

Barbara Verba, Deputy Director
Phone: (831) 796-3320
Email: verbab@co.monterey.ca.us
Website:
<http://mcdses.co.monterey.ca.us>

Employment Development Department (EDD)

Yuko Duckworth, Acting Manager
Phone: (831) 796-3632
Email: Yuko.duckworth@edd.ca.gov
Website:
www.edd.ca.gov

Monterey County One-Stop Career Center Locations

Salinas One-Stop

Salinas Airport Business Park
730 La Guardia Street
Salinas, CA 93905
(831) 796-3600

Seaside One-Stop

Salinas Airport Business Park
730 La Guardia Street
Salinas, CA 93905
(831) 796-3600

King City One-Stop

Towne Square Shopping Center
200 Broadway Street, Ste. 62
King City, CA 93930
(831) 386-6801

Monterey County
Workforce Investment
Board (WIB)

Joyce Aldrich,
WIB Consultant

168 West Alisal Street, 3rd Fl
Salinas, CA 93901
(831) 759-6644
(831) 755-5398 FAX
aldrichj@co.monterey.ca.us

UNADOPTED

Minutes of EXECUTIVE COMMITTEE Meeting

January 18, 2012; 8:00am
Shoreline Workforce Development
249 10th Street, Marina, CA

Members Present: Erik Cushman (Chair), Joanne Webster, Diana Carrillo, Dave Potter and Cesar Lara

Members Absent: Anthony Aniello, Mary Ann Leffel, David Bernahl and Robert Weakley

Others Present: Lorena Garcia (Shoreline)

Staff Present: Jim Cook (Director Economic Development Department), Joyce Aldrich (WIB Consultant), Marleen Esquerra and Flor Galvan

CALL TO ORDER/INTRODUCTIONS: Mr. Cushman called the meeting to order at 8:17am. He welcomed those in attendance and called for introductions. A quorum was established.

CHANGES TO THE AGENDA: Ms. Aldrich asked to add an informational item to discuss WIB Composition. After a brief discussion, Chairman Cushman advised Ms. Aldrich to send out a letter to all participants who have zero attendance.

PUBLIC COMMENT: None

COMMITTEE UPDATES: Ms. Carrillo informed the committee of the upcoming Youth Strategic Planning Retreat scheduled for March and the importance of private sector involvement on the Workforce Investment Board and Youth Council. She advised of Santa Cruz County WIB's fundraising plan to raise \$300,000 for employment of 150 youth for the summer. Ms. Webster advised Ms. Carrillo of the CTE grant that allows for funding paid internships and advised Ms. Carrillo to speak with Randy Bangs and Melissa Casillas for more information. Ms. Cushman also feels that involvement of private sector business is key to the success of any youth endeavors. Mr. Lara believes the WIB needs to be aware of all the youth resources that are available throughout the county. He also felt Melissa Casillas should be invited to the Youth Strategic Planning Retreat as she is very active with youth projects.

CONSENT CALENDAR:

Consent Action 1-4

Motion: Mr. Potter

Second: Ms. Webster

Motion Passed Unanimously

C-1 Action: Approve the minutes of the December 21, 2011, Monterey County Workforce Investment Board (WIB) Executive Committee meeting.

C-2 Action: Approve reappointment of Phoebe Helm, representing Education on the MCWIB for a period of three-years or January 2015.

- C-3 Action: Approve reappointment of Dave Potter, representing WIA Programs on the MCWIB for a period of three-years or January 2015.**
- C-4 Action: Approve the reappointment of Randy Bangs, representing Education and Mark Gonzalez, representing Apprenticeship Training Programs on the Youth Council for a period of two years or January 2014.**

BUSINESS:

- 1. ACTION: Approve the grant application for Dislocated Worker Additional Assistance for Healthcare/Government displaced workers in the amount of \$999,847.**
Motion: Mr. Potter
Second: Mr. Lara
Motion Passed Unanimously

- 2. INFORMATION: Update on the WIB Retreat.** Mr. Cook discussed the common themes between Economic Development and Workforce Investment and advised that too much time has been placed on collecting information and more emphasis should be on whether participants are being placed in the right jobs that will lead to long-term employment and career path.

ANNOUNCEMENTS OF EVENTS OR SERVICES: Ms. Aldrich advised that Ms. Shonley will be in charge of reviewing and monitoring the grant for Dislocated Worker Additional Assistance for Healthcare/Government displaced workers. She also advised that a Department of Labor Innovation Grant is currently open for applications and would be meeting with W4C and Santa Cruz County to discuss regionally applying for the grant.

ADJOURN: Mr. Cushman motioned to adjourn the meeting at 8:56am.
Motion: Ms. Webster
Second: Ms. Carrillo
Motion Passed Unanimously

MEMORANDUM

TO: WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE
FROM: FLOR GALVAN, WIB STAFF
SUBJECT: ENDORSE THE CONCEPT AND AGREE TO HOLD A SPECIAL MEETING OF THE EXECUTIVE COMMITTEE FOR THE REVIEW/APPROVAL OF THE WORKFORCE INNOVATION FUND GRANT PROPOSAL IN THE AMOUNT OF \$3-6 MILLION OVER A 40-MONTH PERIOD
DATE: FEBRUARY 15, 2012

RECOMMENDATION:

Endorse the concept and agree to hold a special meeting of the Executive Committee for the review/approval of the Workforce Innovation Fund Grant proposal in the amount of \$3-6 million over a 40-month period. Grant proposal must be submitted by March 21, 2012 through grants.gov online system

SGA GRANT SUMMARY:

Monterey County Economic and Workforce Opportunity is asking to continue to work with our partners in the development of a proposal that will offer the "Pop-up One-Stop" system which will develop the capacity of the WIB to better meet the needs of clients, both job seekers and businesses, to provide services where and when they are needed. This concept will take the Career Center services and move them out into the communities where they are needed. Pop-ups will be able to respond to economic transitions, downsizing, or economic opportunities getting people back to work as soon as possible. This system will provide the agility to deliver services and response as expected in our web-driven world. With a built-in connection to business services and Rapid Response, the capacity of responding to needs across the business cycle will be possible. Combined with an entrepreneurial training and development program, this new approach will be able to address the challenges of a dynamic economy.

The grant will be coupled with small business development, leading to job creation through first; business development assessment; second referral to an SBDC or Business Development Center; third providing training, coaching, consulting, financial literacy; and fourth with the leveraged resources of our partners, readiness for lending/loan packaging.

This component of the grant grows out of lessons learned from pilot projects in the rural unincorporated areas of Monterey County including Castroville, Pajaro, and urban business district of Alisal in Salinas. It promises a scalable model of service provision, following a philosophy of business engagement, proactive outreach and holistic efforts. This innovative method addresses the wide range of target populations that could benefit from its approach: from unemployed to underemployed individuals, from the agricultural sector to the tourism industry, from Santa Cruz to Santa Barbara counties.

The grant package will incorporate an independent third-party evaluation of the entire system as part of the proposal requirements.

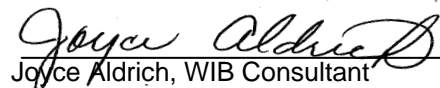
With the collaboration of government agencies, small business service providers, educational institutions and business organizations, the integration of the Pop-Up One Stops and the Living Laboratory concept helps streamline the systems of economic and workforce development. The WIB proposes to partner with Santa Cruz County WIB, Cabrillo College, San Benito County, and San Benito Economic Development Corporation, UCMB SBDC, El Pajaro Business Development Center, Monterey County Business Council, Marina Incubator, San Luis Obispo MCSC, San Luis Obispo WIB, WEV of Santa Barbara and Santa Barbara WIB, and CAMEO.

This proposal leads us to more efficient services, effective collaboration, and the transformation of structures and policies that enable a closer alignment and integration of workforce development, education, human services, social insurance, and economic development programs.

LINKS:

http://www.doleta.gov/grants/find_grants.cfm

<http://www.doleta.gov/grants/pdf/SGA-DFA-PY-11-05.pdf>



Joyce Aldrich, WIB Consultant
Monterey County Workforce Investment Board

2/15/2012
Date

MEMORANDUM

TO: WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE

FROM: JOYCE ALDRICH, WIB CONSULTANT

SUBJECT: CONSIDER AN INNOVATION GRANT FUND PROPOSAL PARTNERSHIP WITH THE WORKFORCE COLLABORATIVE OF THE CENTRAL COAST (W4C) SUPPORTING VENTURA COUNTY AS LEAD APPLICANT PROVIDING GREATER OPPORTUNITY FOR YOUTH THROUGH A YOUTH CORPS MODEL FOCUSING ON OLDER YOUTH

DATE: FEBRUARY 15, 2012

RECOMMENDATION:

It is recommended that the Executive Committee consider the partnership with the local Collaborative of Santa Cruz, San Benito, Santa Barbara and Ventura Counties application under the Innovation Fund Grant proposal with Ventura County being the Lead Applicant. The direction the Collaborative is taking in this grant proposal is to serve Youth through a local Youth Corps model that has been tested in three of the 6 counties therefore qualifying for Project Type B, Promising Ideas.

INFORMATION:

The W4C has come together to develop a common set of Corps Program design characteristics and values that adhere to the Corps platform while satisfying WIA ten elements in the development of this proposal. Although in its initial stages, Ventura County is seeking collaboration early on so the grant proposal can be formulated with all parties involved.

The program design consists of the following:

- Team/Crew based work and training led by mentor supervisors
- Work program providing the platform for training and learning –
 - Diversity in community service and paid projects (Big Sur Land Trust could be one project for our area)
 - Market quality standards for work performed
 - Projects prepare participants for emerging jobs
 - Soft and hard skills learned throughout the projects
 - Corps members earn while they learn
 - Classroom education for GED prep and beyond (high priority in design)

Corps will function as a pre-apprenticeship program with access to full apprenticeship opportunities in emerging industries, upon successful completion

Each LWIA in Collaborative will implement the Corps program in our area based on the commonly agreed upon program design and values

ACTION #3

Intent to enroll (x) number of participants over a three-year period in 5 of the 6 counties, with 65% of whom will meet the Youth Common Measures.

As per grant requirements, there will be an outside evaluator, to evaluate the individual corps, and the regional project, focusing on:

- Best practices
- Success of participants (obtained HS diploma/GED, move on to post secondary education/unsubsidized employment/apprenticeship program)
- Integration with WIA 10 common measures, and outcomes
- Success of connecting to emerging industries, and apprenticeship programs
- Replication of this model for others


It is anticipated that the Monterey County portion of this grant could run in the range of \$600,000-\$800,000.

Requirements:

Ventura County will be developing a memorandum of understanding outlining each county's role in the grant proposal along with the funding allocation for each. This will be brought back to the Executive Committee prior to the application deadline of March 22, 2012.

Letter of commitment and support listing our partners to this endeavor to be submitted with grant proposal signed by Economic Development/WIB Director.

ATTACHMENTS: SGA /DFA PY 11-05 Summary; Youth Eligibility


Joyce Aldrich, WIB Consultant
Monterey County Workforce Investment Board

2/15/2012
Date

Workforce Innovation Fund - SGA-DFA-PY-11-05

The Department of Labor is releasing the Workforce Innovation Fund (WIF) Solicitation for Grant Applications (SGA). SGA summary is also attached.

This SGA announces the availability of approximately \$98.5 million in WIF grants. These funds support innovative approaches to the design and delivery of employment and training services that generate long-term improvements in the performance of the public workforce system, both in terms of outcomes for job seeker and employer customers and cost-effectiveness. Grants made under the WIF will provide funds to states and local workforce areas to a) retool service delivery strategies and/or policy and administrative systems and processes to improve outcomes for workforce system customers and b) evaluate the effectiveness of such activities. ETA expects to fund approximately 20 to 30 grants; individual grant amounts will range from \$1 million to \$12 million.

Issue Date: December 22, 2011

Closing Date: March 22, 2012

[Full Announcement](#) (pdf format)

Issue Date: January 27, 2012

Closing Date: March 22, 2012

[Amendment One](#) (pdf format)

DEPARTMENT OF LABOR

Employment and Training Administration

Notice of Funding Opportunity and Solicitation for Grant Application (SGA) for
Workforce Innovation Fund Grants

AGENCY: Employment and Training Administration, Labor.

ACTION: Notice of Solicitation for Grant Applications (SGA).

Funding Opportunity Number: SGA/DFA PY 11-05.

SUMMARY: Through this notice, the Department of Labor's Employment and Training Administration (ETA) announces the availability of approximately \$98.5 million in Workforce Innovation Fund grants authorized by the Full-Year Continuing Appropriations Act, 2011 (P.L. 112-10) to support innovative approaches to the design and delivery of employment and training services that generate long-term improvements in the performance of the public workforce system, both in terms of outcomes for job seeker and employer customers and cost-effectiveness. ETA expects to fund approximately 20 to 30 grants; individual grant amounts will range from \$1 million to \$12 million. The eligible applicants are (i) State Workforce Agencies; (ii) Local Workforce Investment Boards; (iii) entities eligible to apply for

WIA Section 166 grants; (iv) consortia of State Workforce Agencies; (v) consortia of Local Workforce Investment Boards; and (vi) consortia of entities eligible to apply for WIA Section 166 grants. Grants made under the Workforce Innovation Fund will provide funds to (a) retool service delivery strategies and/or policy and administrative systems and processes to improve outcomes for workforce system customers and (b) evaluate the effectiveness of such activities.

The complete SGA and any subsequent SGA amendments, in connection with this solicitation is described in further detail on ETA's Web site at <http://www.doleta.gov> or on <http://www.grants.gov>. The Web sites provide application information, eligibility requirements, review and selection procedures and other program requirements governing this solicitation.

DATE: The closing date for receipt of applications is March 22, 2012.

FOR FURTHER INFORMATION CONTACT: Ariam Ferro, 200 Constitution Avenue, NW., Room N4716, Washington, D.C. 20210; telephone: 202-693-3968.

The Grant Officer for this SGA is Donna Kelly.

YOUTH ACTIVITIES UNDER TITLE I OF THE WORKFORCE INVESTMENT ACT

Section 664.200: Who is eligible for youth services?

An eligible youth is defined, under WIA sec. 101(13), as an individual who:

- (a) Is age 14 through 21;
- (b) Is a low income individual, as defined in the WIA section 101(25); and
- (c) Is within one or more of the following categories:
 - 1) Deficient in basic literacy skills;
 - 2) School dropout;
 - 3) Homeless, runaway, or foster child;
 - 4) Pregnant or parenting;
 - 5) Offender; or
 - 6) Is an individual (including a youth with a disability) who requires additional assistance to complete an educational program, or to secure and hold employment. (WIA sec. 101(13).)

MEMORANDUM

TO: WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE
FROM: JOYCE ALDRICH, WIB CONSULTANT
SUBJECT: REQUEST WIB CONSULTANT AND DIRECTOR OF THE OFFICE FOR EMPLOYMENT TRAINING DEVELOP A PLAN OF ACTION FOR THE UTILIZATION OF MONTEREY COUNTY'S WORKFORCE INVESTMENT ACT (WIA) ADULT AND DISLOCATED WORKER FORMULA FUND ADDITIONAL ALLOCATION FOR PROGRAM YEAR 2011-12 TOWARD TRAINING IN THE AMOUNT OF \$363,843 FOR APPROVAL AT THE NEXT MEETING ON MARCH 21, 2012
DATE: FEBRUARY 15, 2012

RECOMMENDATION:

Request your WIB Consultant and the Director of the Office for Employment Training (OET) develop a plan of action for the utilization of the additional formula allocation in the amount of \$363,843 and bring back for approval at the next meeting on March 21, 2012.

SUMMARY:

The Employment Development Department provided Monterey County with an information Notice to amend WSIN10-62 and WSIN 10-71 by adjusting the WIA formula fund allocations for Adult and dislocated funding streams for Program Year (PY 11-12).

Allocations are based on the allotments issued by the US Department of Labor to states. The levels are based on a 1.503% temporary rate of operations reduction which was included in the short-term Continuing Appropriations Act of 2012.

ATTACHMENTS: WSIN10-62; WSIN10-71 EDD Notice



Joyce Aldrich, WIB Consultant
Monterey County Workforce Investment Board

2/15/2012
Date



INFORMATION NOTICE

WORKFORCE SERVICES

Number: WSIN11-15

Date: November 17, 2011

Expiration Date: 12/17/13

69:116:vn:14748

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: AMENDMENT TO WIA FORMULA ALLOCATIONS—PY 2011-12

The purpose of this Information Notice is to amend WSIN10-62 and WSIN10-71, by adjusting the Workforce Investment Act (WIA) formula fund allocations for the Local Workforce Investment Areas (LWIA) for the Adult and Dislocated Worker funding streams for Program Year (PY) 2011-12. Allocations are based on the allotments issued by the U.S. Department of Labor (DOL) to the states (refer to DOL Training and Employment Guidance Letter [TEGL] 26-10 dated May 10, 2011). On October 26, 2011, the DOL issued TEGL 9-11 to revise the allotment levels for the Fiscal Year 2012 "advance" portion of funds which became available to states in October 2011. The revised levels are based on a 1.503 percent temporary rate of operations reduction which was included in the short-term Continuing Appropriations Act of 2012.

Additionally, TEGL 9-11 clarifies that the reduction in the Governor's Reserve to five percent, applies to all base and advance PY 2011-12 funds.

The allotments to California and the amounts available for formula allocation to the LWIAs are listed below. Attachment 1 reflects the adjusted total amounts each LWIA will receive for each of the funding streams during the PY 2011-12. Additionally, Attachment 2 provides a breakdown of how each of the three funding streams is allocated between formula and Governor's Discretionary amounts.

<u>PY 2011-12</u>	<u>Total Allotment</u>	<u>Amount Available for Formula Allocation</u>
Adult Program (Title I)	\$112,356,262	\$ 106,738,450
Youth Program (Title I)	\$117,952,080	\$112,054,476
Dislocated Worker Program (Title I)	\$168,233,810	\$117,763,668

If you have any questions about this notice, please contact Viviana Neet at Viviana.Neet@edd.ca.gov or (916) 653-9150.

/S/ MICHAEL EVASHENK, Chief
Workforce Services Division

Attachments

The EDD, an equal opportunity employer/program, is a partner in this publication. Auxiliary aids and services are available upon request to individuals with disabilities. Requests for services, aids, and/or alternate formats need to be made by calling (916) 654-8055 (Voice). TTY users, please call the California Relay Service at 711.

Workforce Services Division / P.O. Box 826880 / MIC 69 / Sacramento CA 94280-0001

www.edd.ca.gov/Jobs_and_Training/

WIA Within-State California Allocations for PY 11-12			
	Youth	Adult	Dislocated Worker
Alameda	\$2,087,026	\$1,916,438	\$3,265,496
Anaheim	\$977,651	\$981,684	\$935,288
Contra Costa	\$1,878,707	\$1,818,028	\$2,588,813
Foothill	\$562,762	\$583,574	\$652,557
Fresno	\$4,910,891	\$4,503,195	\$4,489,720
Golden Sierra	\$1,163,898	\$1,121,992	\$1,651,679
Humboldt	\$410,951	\$384,873	\$382,810
Imperial	\$1,685,722	\$1,604,248	\$2,008,512
Kern, Inyo, Mono	\$3,566,499	\$3,398,864	\$3,528,533
Kings	\$681,107	\$653,292	\$627,368
Los Angeles City	\$14,254,696	\$14,057,763	\$11,169,501
Los Angeles County	\$10,994,583	\$10,516,581	\$10,421,029
Madera	\$597,206	\$604,810	\$580,006
Marin	\$374,189	\$461,540	\$519,067
Mendocino	\$251,496	\$243,558	\$278,832
Merced	\$1,375,508	\$1,271,132	\$1,361,038
Monterey	\$1,753,465	\$1,683,159	\$2,117,611
Mother Lode	\$500,967	\$462,223	\$580,282
Napa	\$537,003	\$542,769	\$589,515
NORTEC	\$2,610,447	\$2,440,561	\$2,833,277
North Central Counties	\$1,084,392	\$1,021,882	\$1,112,903
NOVA	\$927,534	\$898,807	\$1,297,885
Oakland	\$1,763,131	\$1,755,026	\$1,408,758
Orange	\$4,106,701	\$3,919,576	\$5,758,058
Pacific Gateway	\$2,009,917	\$1,896,136	\$1,733,678
Richmond	\$461,246	\$458,722	\$349,121
Riverside	\$6,132,830	\$5,917,133	\$7,283,802
Sacramento	\$3,927,855	\$3,765,135	\$4,606,648
San Benito	\$202,674	\$189,647	\$249,100
San Bernardino City	\$926,226	\$875,033	\$739,745
San Bernardino County	\$4,997,794	\$4,865,935	\$5,585,251
San Diego	\$7,679,737	\$7,086,841	\$8,527,856
San Francisco	\$1,771,113	\$1,941,699	\$2,381,502
San Joaquin	\$2,925,390	\$2,659,078	\$2,808,593
San Jose - Silicon Valley	\$3,365,644	\$3,114,778	\$3,898,664
San Luis Obispo	\$793,780	\$669,217	\$642,541
San Mateo	\$1,213,684	\$1,216,049	\$1,712,977
Santa Ana	\$1,381,816	\$1,317,173	\$888,253
Santa Barbara	\$1,344,163	\$927,745	\$991,543
Santa Cruz	\$989,120	\$818,614	\$1,010,836
SELACO	\$1,002,883	\$979,135	\$1,214,231
Solano	\$1,058,573	\$1,094,678	\$1,376,478
Sonoma	\$1,088,335	\$1,022,215	\$1,418,606
South Bay	\$1,384,943	\$1,428,156	\$1,507,792
Stanislaus	\$2,360,396	\$2,273,406	\$2,489,343
Tulare	\$2,479,150	\$2,282,991	\$2,375,422
Ventura	\$1,988,324	\$1,866,039	\$2,519,703
Verdugo	\$712,726	\$783,527	\$867,615
Yolo	\$779,725	\$543,793	\$625,832
TOTAL	\$112,054,476	\$106,738,450	\$117,763,668

**Workforce Investment Act (WIA) Funding
for California
State Fiscal Year (SFY) 2011-12**

	Round 1		Round 2		Total	
	Share	Dollars	Share	Dollars	Share	Dollars
Adult Total		\$ 8,708,323		\$ 103,647,939		\$ 112,356,262
Formula	95%	\$ 8,272,907	95%	\$ 98,465,543	95%	\$ 106,738,450
Governor's Discretionary	5%	\$ 435,416	5%	\$ 5,182,396	5%	\$ 5,617,812
DW Total		\$ 32,578,755		\$ 135,655,055		\$ 168,233,810
Formula	70%	\$ 22,805,129	70%	\$ 94,958,539	70%	\$ 117,763,668
Rapid Response	25%	\$ 8,144,689	25%	\$ 33,913,764	25%	\$ 42,058,453
Governor's Discretionary	5%	\$ 1,628,937	5%	\$ 6,782,752	5%	\$ 8,411,689
Youth Total		\$ 117,952,080		\$ -		\$ 117,952,080
Formula	95%	\$ 112,054,476		\$ -	95%	\$ 112,054,476
Governor's Discretionary	5%	\$ 5,897,604		\$ -	5%	\$ 5,897,604
TOTAL		\$ 159,239,158		\$ 239,302,994		\$ 398,542,152

Assumptions

The SFY 2011-12 amounts are based on the guidance provided in TEG 26-10.

¹ The Governor's Discretionary Fund for SFY 2011-12 equals 5 Percent of California's Total Allotment. Per the Department of Labor Training and Employment Guidance Letter 9-11, dated October 26, 2011, the Round 2 WIA Adult and Dislocated Worker Fiscal Year 2012 advance funds for Round 2 are revised based on a 1.503 percent temporary rate of operations reduction included in the short-term Continuing Appropriations Acts of 2012.

MEMORANDUM

TO: WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE

FROM: STEPHANIE SHONLEY, WIB STAFF

SUBJECT: APPROVE THE SUBMISSION OF THE OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT (OSHPD) MINI-GRANT APPLICATION FOR THE PLANNING OF A SOUTH COUNTY, HIGH SCHOOL, ALLIED HEALTH CAREER EXPLORATION FAIR

DATE: FEBRUARY 15, 2012

RECOMMENDATION:

It is recommended that the WIB Executive Committee approve the submission of the (State of CA) Office of Statewide Health Planning and Development (OSHPD) Mini-Grant Application for the planning of a South County, high school, allied health career exploration fair.

INFORMATION:

OSHPD, through the administration of the Healthcare Workforce Development Division, works toward increasing and diversifying California's health workforce. In an effort to develop a more culturally and linguistically-competent healthcare workforce for Californians, this opportunity seeks to fund programs that encourage economically/educationally disadvantaged and/or underrepresented groups to pursue health careers. The Health Careers Training Program has \$150,000 available to award eleven (11) contracts to programs that encourage diversity in the health professions.

Two categories are made available to apply:

- **Category A:** 5 awards up to \$12,000: Health Career Conference and/or Workshops supporting a minimum of 100 participants (*most likely to apply for*)
- **Category B:** 6 awards up to \$15,000: Health Career Exploration supporting a minimum of 50 participants.

The application deadline is Thursday, March 15, 2012

DISCUSSION:

For the past two years, Mission Trails Regional Occupation Program and Hartnell College have collaborated with the MCWIB, Community Hospital of the Monterey Peninsula (CHOMP), Natividad Medical Center, Salinas Valley Memorial Healthcare System (SVMHS) and Clinica de Salud del Valle de Salinas, to host three, **allied health and nursing career exploration fairs** targeting over 200 underserved **high school students** throughout Monterey County.

South Monterey County has not had a health career fair since Mee Memorial Hospital in King City has not had the physical or financial capacity to host the students. Hosting a career fair to accommodate students from all South Monterey County high schools would need to take place at an off-site location, like the South County YMCA.

Studies have shown that South Monterey County students lack many resources for learning about career exploration. The OSHPD mini-grant opportunity would be an excellent outlet to pay for an allied health and nursing career exploration fair for South Monterey County high school students to participate.


 Joyce Aldrich, WIB Consultant
 Monterey County Workforce Investment Board

2/15/2012
 Date

MEMORANDUM

TO: WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE
FROM: JOYCE ALDRICH, WIB CONSULTANT
SUBJECT: STAFF REPORT
DATE: FEBRUARY 15, 2012

By-laws Update Information:

In our recent Amendment to the By-laws submitted to the Board on December 6, 2011, we realized just a few items need clarification that staff would like to bring before you and the full WIB for approval at the next meeting. The items to be clarified include the following:

- Section 1: Composition
 - One Stop Partners listing of all 11 partners (listed so no confusion of who those partner's are in law)
- Section 2: Appointments
 - Adding Maddy Act requirements to include, "members appointed to fill a vacancy shall serve the remaining unexpired term of the member whose position was vacated and shall thereafter be eligible to serve an additional term upon re-appointment".
- Section 4: Oversight & Evaluation Committee
 - Incorporating language from Planning Committee to Oversight & Evaluation Committee so no functions left without assignment, such as
 - Strategic planning
 - Budget/finance
 - Regional issues/collaborations
 - Collection and use of labor market information
 - Integration of economic development into the workforce development system

Membership/Letters of Resignation:

Membership Attendance (attached) shows those members who have not been in attendance since July 1, 2011 and also those who are getting close to not meeting attendance requirements according to the By-laws. Also attached is the Template letter to go out to members who have not been attending, have not been reachable via email or phone, along with a Template letter they can use to resign from the WIB.

Attachments: Membership attendance
Template letter to WIB member requesting resignation due to lack of attendance
Template letter for WIB member to respond back to us resigning from WIB with potential referral

Oversight Committee Workshop:

WIB Staff would like to offer an Oversight Committee Workshop after the next regularly scheduled meeting that is geared toward building fundamental understanding of the WIB programs and Oversight responsibilities with Planning Committee being incorporated to the Oversight Committee.

Suggested topics for workshop include:

Responsibilities/Roles

- Strategic Planning –
 - Priorities for use of funding
 - With consideration of SB734
 - Develop criteria and grant structure to expeditiously respond to new grants
- Budget/finance – review/approve expenditure of system
- Oversight/monitoring
 - Establish review process for RFP's
 - Monitoring of all Contracts
- Oversight of performance accountability
 - Annual evaluation of One-Stop Career Center System

Staff will develop and populate Work Plan from this workshop.



Joyce Aldrich, WIB Consultant
Monterey County Workforce Investment Board

1/13/2012
Date

Monterey County Workforce Investment Board

Membership Attendance - July 1, 2011 - June 30, 2012

Information Item#6 Attachment B

Board Member Name / Start Date		WIB	Executive	Planning	Oversight	Youth	COC	DAC	Total	Notes:	
# of Meetings		4	4	0	2	3	0	0	13		
1.	Aniello, Anthony	02-13-2007	75%	75%					6/8	75%	
2.	Bernahl, David	02-21-2006	0%	0%					0/8	0%	
3.	Brickman, Wendy	04-14-2007	50%						2/4	50%	To be assigned to subcommittee.
4.	Carrillo, Diana	05-29-2001	50%	100%		100%			9/11	82%	
5.	Castillo, Maria	10-27-2009	50%			33%			3/7	43%	
6.	Chamberlain, Robert	02-14-2012							0/0	N/A	BOS appointment scheduled 2/14/2012.
7.	Cushman, Erik	01-04-2005	100%	100%					8/8	100%	
8.	Davis, Al	PIC	50%		100%				4/6	67%	
9.	Deraiche, Rick	10-26-2010	75%						3/4	75%	To be assigned to subcommittee.
10.	Dwyer, David	10-19-2010	100%						4/4	100%	To be assigned to subcommittee.
11.	Garrison, Dr. Douglas	08-28-2007	75%						3/4	75%	To be assigned to subcommittee.
12.	Grover, Scott	10-12-2004	100%						4/4	100%	To be assigned to subcommittee.
13.	Harvath, Hunter	06-15-2010	50%			67%			4/7	57%	
14.	Heckman, Neal	04-26-2011	75%						3/4	75%	To be assigned to subcommittee.
15.	Helm, Phoebe	02-10-2009	75%		50%				4/6	67%	
16.	Lara, Cesar	06-19-2007	75%	100%	100%				9/10	90%	
17.	Leffel, Mary Ann	05-29-2001	75%	75%	50%				7/10	70%	
18.	Macarthur, Steve	10-19-2010	100%						4/4	100%	To be assigned to subcommittee.
19.	Munoz, Salvador	06-19-2007	25%			33%			2/7	29%	
20.	Potter, Dave	04-14-2009	50%	75%					5/8	63%	
21.	Profeta, Judith	06-19-2007	50%		100%				4/6	67%	
22.	Robinson, Elliott	06-24-2008	50%						2/4	50%	To be assigned to subcommittee.
23.	Rubio, Ralph	07-14-2005	100%						4/4	100%	To be assigned to subcommittee.
24.	Scherpinski, Ken	09-01-2009	25%		100%				2/5	40%	Serves on BOS Econ Dev Committee.
25.	Schnader, Kimberly	02-14-2012							0/0	N/A	To be assigned to subcommittee.
26.	Silva, Lawrence	06-15-2010	25%		50%				2/6	33%	
27.	Sullivan, Teresa	04-14-2007	100%		100%				6/6	100%	
28.	Turlington, Brian	07-27-2010	75%		100%				5/6	83%	
29.	Verbonich, Mark	PIC	100%						4/4	100%	To be assigned to subcommittee.
30.	Weakley, Robert	01-09-2007	0%	0%					0/8	0%	
31.	Webster, Joanne	01-06-2004	75%	100%					7/8	88%	
32.	Zeller-Nield, Andrea	04-26-2011	100%						4/4	100%	To be assigned to subcommittee.

Youth Council Members Only

YC Member Name / Start Date		WIB	Executive	Planning	Oversight	Youth	COC	DAC	Total	Notes:	
# of Meetings						3			3		
1.	Bangs, Randy	06-19-2007				100%			3/3	100%	
2.	Brennand, Vivian	10-17-2006				100%			3/3	100%	
3.	Brown, Pamela	06-21-2005				33%			1/3	33%	
4.	Carter, Patricia	02-10-2009				33%			1/3	33%	
5.	Gonzalez, Mark	06-21-2005				67%			2/3	67%	
6.	Kilty, Ann	07-27-2010				100%			3/3	100%	
7.	Pierce, Ginger	04-26-2011				100%			3/3	100%	
8.	Rosa, Tina	07-27-2010				33%			1/3	33%	

As stated in the MCWIB Bylaws, a member shall be deemed to have abandoned, relinquished and otherwise resigned from his/her position on the LWIB upon the review of absences by the LWIB staff which determine that the member has had three (3) consecutive and unexcused absences from regularly scheduled meetings of the LWIB Board or its committees, or sixty (60%) of such meetings in any calendar year.



MONTEREY COUNTY ECONOMIC DEVELOPMENT DEPARTMENT

Monterey County Workforce Investment Board

ERIK CUSHMAN, CHAIR

168 West Alisal Street, 3rd Floor
Salinas, CA 93901
Phone (831) 759-6644

February 7, 2012

Robert Weakley
Coastal Luxury Management
P. O. Box 2496
Carmel, CA 93921

Dear Robert,

Thank you for service on the Monterey County Workforce Investment Board (WIB). As you know, members who serve as volunteers are given the unique opportunity to contribute to Monterey County's vision of a healthy community, economy and future. I am writing today to address your participation on the WIB. Per the WIB Bylaws, it states:

- A. *Any member may resign by providing written or oral notice to the WIB Chair and/or WIB Executive Director.*
- B. *The WIB Executive Director shall provide written notice of all resignations to the WIB and BOS.*
- C. *A member shall be deemed to have resigned WIB membership if s/he is absent from 60% of regularly schedule WIB and assigned committee meetings in the program year (July-June) for which attendance is reviewed. Only unexcused absences shall be considered in determining the number/percentage of absences.*
- D. *In the event of resignation due to excessive unexcused absence, the WIB Executive Director shall act on behalf of the WIB to determine cause of such absences and shall provide such cause to the WIB for consideration.*

Review of our member attendance records show that from **July 2011 – January 2012**, you were able to attend **0%** of scheduled WIB meetings. The WIB is actively seeking members to provide strategic leadership of our workforce development policies and programs. If your schedule prevents you from continuing your membership, please submit a letter of resignation addressed to my attention to the address noted above. If you are able to continue your membership, we look forward to seeing you at future meetings.

If you have any questions, please contact me at (831) 759-6644 or by email at aldrichj@co.monterey.ca.us.

Sincerely,

Joyce Aldrich
WIB Consultant

cc: Erik Cushman, Chair, WIB
Joanne Webster, Vice Chair, WIB
Jim Cook, Director, Economic Development Department



MONTEREY COUNTY ECONOMIC DEVELOPMENT DEPARTMENT

Monterey County Workforce Investment Board

ERIK CUSHMAN, CHAIR

168 West Alisal Street, 3rd Floor
Salinas, CA 93901
Phone (831) 759-6644

(Date)

Erik Cushman, Chair
Monterey County Workforce Investment Board
168 W. Alisal Street, Suite C
Salinas, CA 93901

Dear Erik,

It has been a pleasure to serve on the Monterey County Workforce Investment Board for the last ____ years. Although it is a worthwhile Board serving the need of both job seekers and businesses in our county, I find my time is committed elsewhere at this time and therefore I am submitting my letter of resignation effective _____.

In consideration of the requirement of the Workforce Investment Board's membership to be represented by Business, I would like to submit the following name for consideration on your Board as I vacate my seat:

Name _____
Company _____
Title _____
Address _____
Phone # _____

If you have any questions, please contact me at (831) _____ or by email at _____.

Sincerely,

(member name)
(member organization)

cc: Joyce Aldrich, WIB Consultant