

**ADOPTED**  
**Monterey County Workforce Development Board**  
Monterey Adult School, 1295 La Salle Avenue, Seaside, CA  
**Wednesday, October 10, 2018**

**Members Present:** Erik Cushman (Chair), Mary Ann Leffel, Paula Calvetti, Andy Hartmann, Cesar Lara, Cresencio Diaz, Harbhajan Dadwal, Jay Donato, Mary Adams, Mimi Laurent, Salvador Munoz, Sherry Farson, Steve MacArthur, Dr. Walter Tribley, Wendy Brickman, and Dr. Willard Lewallen

**Members Absent:** Al Davis, Brian Turlington, Kimberly Schnader, Wesley Van Camp, and Yuko Duckworth

**Staff Present:** Chris Donnelly, Flor Galvan, Ruben Trujillo, Korey Woo, Susan Marscellas, Elizabeth Kaylor, Jerry Hernandez, Laura Kershner, Vanessa Kor, and Javier Vanga

**Public Comment:** None

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:42 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Consent Calendar:**

1. ACTION: Approve minutes from meeting of April 4, 2018.
2. ACTION: Approve minutes from meeting of June 20, 2018.
3. ACTION: Consider the August 1, 2018 Executive Committee's recommendation to appoint Julia Belliard, Executive Director of Agricultural Personnel Management, representing Business, to the Workforce Development Board for a three-year term, with a recommendation to be forwarded to the Board of Supervisors for approval.
5. ACTION: Consider the August 1, 2018 Executive Committee/s recommendation to approve the Request for Proposals Selection Committee's choice of a contractor, Pat Davis Design Group, Inc., to design and host the Monterey County Workforce Development Board's website and the Coastal Region Workforce Development Board's website.
6. ACTION: Consider the August 1, 2018 Executive Committee's recommendation to approve the Request for Qualifications Selection Committee's choice of five (5) contractors, listed below, for provision of in-person workshops and online training to One-Stop participants and forward contractor agreements to the Board of Supervisors for approval
  - Advanced Computer Training Schools, Inc.
  - Dynamic Workforce Solutions, LLC
  - Monterey Adult School
  - New York Wired for Education, Inc.
  - Treehouse Island, Inc.

**A motion was made by Mary Ann Leffel to approve the Consent Calendar Action Items #1, 2, 3, 5 and 6, seconded by Cesar Chavez. ALL AYES**

**Erik Cushman pulled Item #4 for further discussion.**

4. ACTION: Consider the August 1, 2018 Executive Committee's recommendation to reappoint Andy Hartman, representing Labor, to the Workforce Development Board for a three-year term, with a recommendation to be forwarded to the Board of Supervisors for approval.

**A motion was made by Mary Ann Leffel to approve Consent Action Item #4, seconded by Mary Adams. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. ACTION: Conduct an election to select the Chair of the Workforce Development Board for a two-year term to commence October 10, 2018.  
**Erik Cushman was nominated by Walter Tribley, seconded by Mary Adams. ALL AYES**
2. ACTION: Conduct an election to select the 1<sup>st</sup> Vice-Chair of the Workforce Development Board for a two-year term to commence October 10, 2018.  
**Mary Ann Leffel was nominated by Cesar Lara, seconded by Salvador Munoz. ALL AYES**
3. ACTION: Conduct an election to select the 2<sup>nd</sup> Vice-Chair of the Workforce Development Board for a two-year term to commence October 10, 2018  
**Cesar Lara was nominated by Jay Donato, seconded by Cresencio Diaz. ALL AYES**

4. ACTION: Consider and approve the Request for Proposal Selection Committee's choice of provider of WIOA Title I Youth Services, in North Monterey County and the Monterey Peninsula, Arbor E&T dba ResCare Workforce Services, for October 1, 2018 through June 30, 2019.  
**A motion was made by Mary Ann Leffel to consider and approve the Request for Proposal Selection Committee's choice of provider of WIOA Title I Youth Services, in North Monterey County and the Monterey Peninsula, Arbor E&T dba ResCare Workforce Services, for October 1, 2018 through June 30, seconded by Water Tribley. ALL AYES**
5. ACTION: Consider and approve an agreement with the California Workforce Association for consultant services to be provided by CSI Works for the Prison2Employment Initiative Grant.  
**A motion was made by Cesar Lara to approve the agreement with the exception that the contract with CWA for consulting services does not exceed 10%, seconded by Walter Tribley. Nays: Erik Cushman and Mary Ann Leffel. 14-2-0**
6. Discuss timeline/calendar of events for issuance of a Request for Proposal for WIOA Title I Adult and Dislocated Worker Services for PY 2019-20.  
**The Board members discussed the timeline/calendar of events for issuance of a Request for Proposal for WIOA Title I Adult and Dislocated Worker Services for PY 2019-20.**
7. Update on the July and August 2018 performance of Monterey County Department of Social Services, provider of Adult, Dislocated Worker and Youth Services and on July and August 2018 performance of Turning Point of Central California, provider of Youth Services in South Monterey County.  
**The Board received an update on the July and August 2018 performance of Monterey County Department of Social Services, provider of Adult, Dislocated Worker and Youth Services and on July and August 2018 performance of Turning Point of Central California, provider of Youth Services in South Monterey County.**
8. Update on One-Stop Operator, ResCare Workforce Services and Activities.  
**The Board received an update on the One-Stop Operator, ResCare Workforce Services and Activities.**
9. Review the WDB membership composition, attendance and discuss recruitment of members.  
**The Board reviewed the WDB membership composition, attendance and discussed recruitment of members.**
10. Update on WDB Board Workforce & Business Activities.  
**The Board received an update on WDB Board Workforce & Business Activities.**

**Adjournment:** Mr. Cushman requested to adjourn the meeting at 10:23 a.m.