

ADOPTED
Monterey County Workforce Development Board
Veterans Transition Center, 220 Twelfth Street, Marina, CA
Wednesday, April 4, 2018

Members Present: Erik Cushman (Chair), Mary Ann Leffel, Paula Calvetti, Al Davis, Cesar Lara, Cresencio Diaz, Harbhajan Dadwal, Jay Donato, Kimberly Schnader, Mary Adams, Mimi Laurent, Salvador Munoz, Steve MacArthur, Dr. Walter Tribley, Dr. Willard Lewallen, and Yuko Duckworth

Members Absent: Andy Hartmann, Brian Turlington, Sherry Farson, Wendy Brickman and Wesley Van Camp

Staff Present: Chris Donnelly, Flor Galvan, Reva Bear, Susan Marscellas, Elizabeth Kaylor, and Javier Vanga

Public Comment: Edward King

Call to Order/Introductions: Mr. Cushman called the meeting to order at 8:36 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Consent Calendar:

1. ACTION: Approve minutes from February 7, 2018.
3. ACTION: Concur with the March 7, 2018 Executive Committee's recommendation to approve the following New and Revised WDB Policies:
 - #2018-01: Nondiscrimination and Equal Opportunity Procedures
 - #2018-02: Reasonable accommodation and modification for individuals with disabilities
 - #2018-03: Limited English Proficiency Policy and Guidance
 - #2018-04: Selective Service Registration Policy and Guidance
 - #2018-05: Supportive Service Policy and Guidance
4. ACTION: Concur with the March 7, 2018 Executive Committee's recommendation to approve the Request for Proposal Selection Committee's recommendation of the Council for Adult and Experiential Learning as the new Coastal Regional Healthcare Partnership Plan contractor and forward to Monterey County Board of Supervisors for concurrence.
5. ACTION: Concur with the March 7, 2018 Executive Committee's recommendation to approve submission of a request to the state Employment Development Department to transfer \$200,000 in WIOA Title I formula funds from Dislocated Worker to Adult Programs from second round allocation for program year 2017-18.
A motion was made by Mary Ann Leffel to approve the Consent Calendar except for item #2, seconded by Salvador Munoz. ALL AYES

Mary Adams pulled item #2 for further discussion by the Board.

2. ACTION: Concur with the March 7, 2018 Executive Committee's recommendation that a list of future local and regional procurements be approved, in order to facilitate the competitive procurement process.
A motion was made by Mary Ann Leffel to approve Consent Calendar item #2, seconded by Dr. Walter Tribley. ALL AYES

Discussion or Review of Business Calendar Action Items:

1. PRESENTATION: Provide information on the Job Center Development Program with the Veterans Transition Center of Monterey County.
The Board received a presentation regarding the Job Center Development Program with the Veterans Transition Center of Monterey County.
2. ACTION: Authorize the Executive Director to sign future WIOA and Non-WIOA funded contracts, limited to \$45,000 or less, for a term of one year, plus up to 3 one-year extensions, to a maximum of four years total as long as the \$45,000 cap is not exceeded.
A motion was made by Kimberly Schnader to authorize the Executive Director to sign future WIOA and Non-WIOA funded contract, limited to \$45,000 or less, for a term of one year, plus up to 3 one-year extensions, to a maximum of four years total as long as the \$45,000 cap is not exceeded, seconded by Mary Ann Leffel. ALL AYES.

3. ACTION: Consider approval of revised WDB policy:
 - **#2018-06 Priority of Service****A motion was made by Mary Ann Leffel to consider approval of the revised WDB policy #2018-06 Priority of Service, seconded by Cesar Lara. ALL AYES**

4. ACTION: Consider approval of renewals and amendments to Proposition 39 agreements with specified service providers for providing additional services to participant, increasing funding, and extending agreement terms to December 31, 2018.
A motion was made by Mary Ann Leffel to consider approval of renewals and amendments to Proposition 39 agreements with specified service providers for providing additional services to participant, increasing funding, and extending agreement term to December 31, 2018, seconded by Cesar Lara. ALL AYES.

5. Update on the program performance for the WIOA Adult, Dislocated Worker, and Youth programs, through February 28, 2018.
The Board members received an update on the program performance for the WIOA Adult, Dislocated Worker, and Youth programs, through February 28, 2018.

6. Update on ResCare One-Stop Operator 90-day Plan.
The Board members received an update on ResCare One-Stop Operator 90-day Plan.

7. Update on the Workforce Development Board's budget for Fiscal Year 2017-18, through February 28, 2018.
The Board members received an update on the WDB's budget for Fiscal Year 2017-18, through February 28, 2018.

8. Follow up discussion on 2017-18 WIOA Input and Output Outcomes, originally presented at the February 7, 2018 WDB meeting.
The Board members had a follow up discussion on the 2017-18 WIOA Input and Output Outcomes, originally presented at the February 7, 2018 WDB meeting.

9. WDB Board Member Workforce & Business Activities Update.
The Board members reported on their business' or institutions' recent job creation, ability to hire WIOA participants, and other individual contributions to Monterey County or regional WIOA programs.

Adjournment: Mr. Cushman requested to adjourn the meeting at 10:42 a.m.