

**ADOPTED**  
**Monterey County Workforce Development Board**  
Marina Library, 190 Seaside Circle, Marina, 93933  
**Wednesday, December 6, 2017**

**Members Present:** Erik Cushman (Chair), Mary Ann Leffel, Paula Calvetti, Andy Hartmann, Brian Turlington, Cesar Lara, Jay Donato, Mimi Laurent, Salvador Munoz, Sherry Farson, Steve MacArthur, Wesley Van Camp, Dr. Willard Lewallen, and Yuko Duckworth

**Members Absent:** Al Davis, Cresencio Diaz, Harbhajan Dadwal, Kimberly Schnader, Mary Adams, Dr. Walter Tribley, and Wendy Brickman

**Staff Present:** Chris Donnelly, Flor Galvan, Reva Bear, Susan Marscellas, Javier Vanga, Laura Kershner, Korey Woo, Ruben Trujillo, and Marleen Bush

**Public Comment:** Jay Donato

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:36 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Consent Calendar:**

1. ACTION: Approve minutes from October 4, 2017 WDB meeting.
2. ACTION: Concur with the November 29, 2017 Executive Committee's recommendation to approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Adult, Dislocated Worker and Youth Programs monitoring reports for the Office for Employment Training for Program Year (PY) 2016-17.
3. ACTION: Concur with the November 29, 2017 Executive Committee's recommendation to approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Adult, Dislocated Worker and Youth Programs monitoring report for Turning Point of Central California, Inc. for PY 2016-17.
4. ACTION: Concur with the November 29, 2017 Executive Committee's recommendation to approve the following WDB policy:
  - #2017-03 – WIOA Adult and Dislocated Worker Eligibility Documentation and Verification.**A motion was made by Mary Ann Leffel to approve the items on the consent calendar, seconded by Salvador Munoz. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. ACTION: Designate ResCare Inc. as the One Stop Operator for the Monterey County Workforce Development area, Program Years (PY) 2017-18 and 2018-19, and forward to the Monterey County Board of Supervisors, Chief Elected Official, for Agreement.  
**A motion was made by Mary Ann Leffel to designate ResCare Inc. as the One Stop Operator for the Monterey County Workforce Development area, Program Years (PY) 2017-18 and 2018-19, and forward to the Monterey County Board of Supervisors, Chief Elected Official, for Agreement, seconded by Wesley VanCamp. Abstain: Jay Donato. 13-0-1 ALL AYES**
2. ACTION: Concur with the November 29, 2017 Executive Committee's recommendation to approve the transfer of \$91,288 in PY2016-17 carry-over funds from the Dislocated Worker Program to the Adult Program.  
**A motion was made by Mary Ann Leffel to concur with the November 29, 2017 Executive Committee's recommendation to approve the transfer of \$91,288 in PY 2016-17 carry-over funds from the Dislocated Worker Program to the Adult Program, seconded by Cesar Lara. ALL AYES**
3. ACTION: Concur with the November 29, 2017 Executive Committee's recommendation to approve the following WDB Policies:
  - #2017-02 Conflict of Interest and Code of Conduct Policy**A motion was made by Cesar Lara to concur with the November 29, 2017 Executive Committee's recommendation to approve the WDB policy #2017-02, Conflict of Interest and Code of Conduct Policy, seconded by Mary Ann Leffel. ALL AYES**
4. PRESENTATION: Digital NEST – High Tech for Youth Minds.  
**The Board received a presentation from Digital NEST – High Tech for Youth Minds.**

5. Update on Budget, Quarterly and Monthly Program Reports for PY 2017-18.  
**The Board received an update on budget, quarterly and monthly program reports for PY 2017-18.**
6. Report on Regional activities for Program Year 2017-18.  
**The Board received a report on regional activities for Program Year 2017 – 18.**
7. Update on Regional Board Chair/Directors' Meeting.  
**The Board received an update on Regional Board Chair/Directors' meeting.**
8. Update on WDB Business Services Team's Business Engagement and Rapid Response activities.  
**The Board received an update on WDB Business Services Team's Business Engagement and Rapid Response activities.**

**Adjournment:** Mr. Cushman requested to adjourn the meeting at 10:47 a.m.