

ADOPTED
Monterey County Workforce Development Board
50 Ragsdale Drive, Suite 100, Monterey, CA
Wednesday, February 3, 2016

Members Present: Mary Ann Leffel (2nd Vice Chair), Aaron Oskolkoff, Andy Hartmann, Brian Turlington, Cesar Lara, Dave Potter, Jay Donato, Kimberly Schnader, Larry Silva, Mimi Laurent, Paula Calvetti, Salvador Muñoz, Sherry Farson, Steve MacArthur, Dr. Walter Tribley, and Dr. Willard Lewallen

Members Absent: Erik Cushman, Al Davis, Diana Carrillo, Harbhajan Dadwal, Hunter Harvath, Paul Farmer, Teresa Sullivan, Wendy Brickman and Yuko Duckworth

Staff Present: Joyce Aldrich, Marleen Bush, Terri Gallardo, Flor Galvan, and Ruben Trujillo

Others Present: Elliott Robinson

Call to Order/Introductions: Ms. Leffel called the meeting to order at 8:24 a.m. and asked for introductions.

Changes to Agenda: Mrs. Aldrich asked that the Subcommittee Chair Reports be moved to the bottom of the agenda so all action items can be discussed.

Motion: Mr. Potter motioned to approve the changes to the agenda.

Second: Ms. Calvetti

Approved unanimously by those in attendance

Public Comment/Testimonial: None

Consent Calendar:

1. Action: Approve minutes from October 7, 2015.
2. Action: Concur with the November 12, 2015 Oversight Committee to accept Program Year (PY) 2015-16 program reports on Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker formula funds.
3. Action: Concur with the November 12, 2015 Oversight Committee to approve the monitoring schedule for PY 2015-16.
4. Action: Concur with the November 30, 2015 Youth Committee to approve the FINAL Workforce Investment Act (WIA) Title I Youth Program Monitoring Report for Program Year 2014-15 for the Office for Employment Training.
5. Action: Concur with the November 30, 2015 Youth Committee to receive and accept Program Year 2015-16 report updates on the Workforce Innovation and Opportunity Act (WIOA) Youth, Youth Employment Program, Silver Star, Workforce Innovation Fund and Workforce Accelerator Fund (WAF) 2.0 Programs and grants.
6. Action: Concur with the December 8, 2015 Business Services Committee to approve submitting grant proposal to Executive Committee for submission to the California State Workforce Development Board Proposition 39 Pre-Apprenticeship Training and Placement Grant 2.0.
7. Action: Concur with the January 14, 2016 Oversight Committee to accept Program Year (PY) 2015-16 program reports on Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker formula funds.
8. Action: Concur with the January 14, 2016 Oversight Committee to approve the revised WDB Policy #2005-09 Selective Service Registration.
9. Action: Concur with the January 25, 2016 Youth Committee to accept Program Year 2015-16 report updates on the Workforce Innovation and Opportunity Act (WIOA) Youth, Youth Employment Program, Silver Star, Workforce Innovation Fund and Workforce Accelerator Fund (WAF) 2.0 Programs and grants.

Motion: Mr. Tribley motioned to approve the Consent Calendar

Second: Mr. Munoz

Approved unanimously by those in attendance

Discussion or Review of Business Calendar Action Items:

1. **Action: Consider and approve the resignation of Neal Heckman, representing Business, from the Workforce Development Board.** Mrs. Leffel reported that Mr. Heckman has been with the Board for over 5 years and unfortunately his job is requiring him to spend more time at work which does not allow him the time to continue on the board.

Motion: Mr. Munoz motioned to accept the action as stated.

Second: Ms. Calvetti

Approved unanimously by those in attendance

- 2. Action: Consider and approve the resignation of Anthony Aniello, representing Business, from the Workforce Development Board.** Mr. Aniello has been with the Board for over 9 years. Mr. Aniello has returned to the Board of Director's for AJ Associates which has him traveling and not available to commit or make the time to serve on the WDB.

Motion: Mr. Donato motioned to accept the action as stated.

Second: Mr. Turlington

Approved unanimously by those in attendance

- 3. Action: Consider and approve submission of U.S. Department of Labor Funding Opportunity for Pre-Release through Specialized American Job Centers FOA-ETA-16-03.** Mrs. Aldrich reported that Monterey County in collaboration with San Benito County WDB applied for the grant last year, but was not awarded. Monterey County WDB began a pilot project where staff hosted a one week Kickstart workshop in the jail system. So far, the success rate is 50%. Mrs. Aldrich feels with the strength of the Four County Collaborative and the on-going pilot project, Monterey County has a greater possibility of receiving the grant funding.

Motion: Mr. Tribley motioned to accept the action as stated.

Second: Mr. Hartmann

Approved unanimously by those in attendance

- 4. Action: Consider and approve submission of U.S. Department of Labor Funding Opportunity for H1-B TechHire Partnership Grant FOA-ETA-16-01.** Mrs. Aldrich reported that the subcommittee of the Monterey Bay Economic Partnership (MBEP), which includes partners from education and workforce has asked that Monterey County WDB take the lead on applying for the grant. Because Monterey County has uniqueness in the fact that agriculture technology continues to grow, the agriculture industry partners see a much stronger need for this type of training in the future. The grant is for \$4 million and will be distributed between Monterey and Santa Cruz Counties and will primarily train individuals ages 17 to 24 with barriers to employment.

Motion: Mr. Tribley motioned to accept the action as stated.

Second: Mr. Munoz

Approved unanimously by those in attendance

- 5. Action: Consider and approve the Youth Committee re-appointments of:**

- Sharon Albert, representing Education
- Mark Gonzalez, representing Apprenticeship Training Programs

Motion: Mr. Munoz motioned to accept the action as stated.

Second: Mr. Turlington

Approved unanimously by those in attendance

- 6. Review the WDB membership composition and attendance and discuss recruitment of members.** Mrs. Aldrich reported that the WDB has a deadline of March 31, 2016 to meet the State's required board composition. The board is in need of 1 business and 1 labor member. She reported that it is important that the potential candidates represent the industry sectors of Agriculture and Healthcare. She stated that it is critical that the board provide her with recommendations. Mrs. Leffel asked that members provide ample notice if they plan on resigning from the Board.

- 7. Receive an update on the Local Workforce Development Area budget for Fiscal Year (FY) 2015-16.** Mr. Trujillo reported that the budget is the most recent information recorded in the accounting system; however some expenses are still outstanding. He reported that the system will meet requirements in expenditures and training in the Adult allocation; the Dislocated Worker allocation continues to receive individual training accounts in addition to contracts with Pell Grants that can all be used towards meeting the 25% training expenditure requirement. Mr. Trujillo reported that the Youth allocation is right on target and he anticipates that carry-in dollars will be available for the new fiscal year. The Rapid Response and Layoff Aversion allocation is on track to be spent by June 30, 2016. The Additional Assistance Dislocated Worker allocation is closed. He reported that the Workforce Accelerator Fund (WAF) 2.0 goes hand-in-hand with the Workforce Innovation Fund (WIF). The monies in WAF 2.0 are used for participant stipends for work experience. The WIF allocation should increase as additional participants are enrolled. He reported that

AB109 has had participant direct job placements which accounts for the low training percentage. He reported that the Youth Employment Program has had difficulties with enrolling participants as it affects their cash aid benefits. These participants are not mandated to participate or accept employment. He reported that the SilverStar Program continues to excel and meet requirements. He reported that the Long Term Unemployment allocation will be reduced by \$10,000 and the allocation should be spent at the end of the grant term. The Youth Empowerment Program allocation has been spent and the Probation Department is satisfied with the outcomes.

- 8. Receive an update on the Strategic Planning Retreat goals, actions and initiatives.** Mrs. Aldrich reported that Monterey County continues to work with ACT to obtain a contract for Career Ready 101, a remedial and skills training program, which compliments the WorkKeys Assessment Test. County Counsel asked that ACT change their agreement therefore it requires the contract to go before the Board of Supervisors as a non-standard agreement. She reported that Monterey County continues to work very closely with education partners and is participating in the Monterey Peninsula College Adult Ed Consortium. She also reported that the WDB worked with Andy Hartmann on a grant to roll out implementation of the MC3 curriculum in collaboration with the MPC Consortium. She reported that under new WIOA regulations, MOU's must be completed with all partners. MOU training with the State is scheduled at the end of February. She reported that the Youth Committee continues to work on the Youth Summit scheduled for March 15, 2016. Ms. Carrillo has secured over 50 employers and a kick-off speaker and panel members have been obtained. She reported that mini workshops will also be part of the Youth Summit. She asked that the WDB assist with obtaining tables and chairs needed for the event and contributions for raffle items. She reported that every youth that is admitted will be provided with a card and will be required to check off at least 8 out of 15 employers or functions that the youth has participated in during the course of the day to qualify for the raffle drawing.
- 9. Director's Report (Verbal):**
- **CWA 2016 Day at the Capitol:** The "Day at the Capitol" will take place on March 2, 2016 and any members interested in attending should notify WDB Staff. This is a great opportunity to get to know your legislators one-on-one.
 - **2016 NAWB Conference:** If any members are interested in attending, they should notify WDB Staff immediately. Mrs. Aldrich reported that the Pre-Conference sessions are informational.
 - **CWA Spring Conference:** The conference will be held in San Diego and will have interesting sessions.
 - **VSE Corporation WARN Notice:** We will be utilizing Rapid Response Layoff Aversion funds. Ms. Bush was told that the State is looking at expanding the number of days that staff has to place impacted workers back into the workforce once they are laid off. Currently, individuals must be placed within 7 days (1 week) of being laid off, but under the new guidance, the timeline will be increased from 7 to 30 days. This will allow more time to place laid off individuals back into employment. The VSE Corporation is located on Fort Ord and is losing their contract. However, they are under the impression that many of the employees will be reinstated with a new contracting employer. Over 70 employees will be affected.
 - **Ethics Training and Form 700:** Reminder that both are due by April 1, 2016.

Subcommittee reports: None

Announcements: Mr. Turlington announced Monterey County Business Council's (MCBC) 21st Anniversary Gala & Annual Economic Vitality Awards will be honoring Sam Farr on Saturday, February 6, 2016 at 5:30 p.m. at the Hyatt in Monterey. He also announced that a new international language company Moravia recently signed a lease and will be located at 787 Munras Avenue and will open their doors in March. Mr. Donato announced that SEIU 521 will have membership cards available and are working with local businesses to facilitate discounts. Mr. Silva announced at the beginning of March, Tanimura and Antle will kick-off a huge recruitment event for field workers. T&A is looking to fill 280 positions. He also announced that a housing project is scheduled to be open by April 15, 2016 for the first 25 apartments and the remaining apartments will be made available at a later time. He announced that field workers that accept the position will have year-round employment and housing in Salinas and Yuma, Arizona.

Adjournment: Mr. Cushman requested to adjourn the meeting at 9:40 a.m.

Motion: Mr. Tribley motioned to adjourn as requested.

Second: Mr. Turlington

Approved unanimously by those in attendance