

ADOPTED
Minutes of the Monterey County Workforce Investment Board
Wednesday, December 7, 2011 – 7:30 am
Monterey Peninsula College – Sam Karas Room
980 Fremont Street, Monterey, CA

MEMBERS PRESENT: Erik Cushman (Chair), Joanne Webster, Anthony Aniello, Wendy Brickman, Al Davis, David Dwyer, Douglas Garrison, Scott Grover, Hunter Harvath, Neal Heckman, Phoebe Helm, Mary Ann Leffel, Steve MacArthur, Judith Profeta, Elliott Robinson, Ralph Rubio, Teresa Sullivan, Brian Turlington, Mark Verbonich and Andrea Zeller-Nield

MEMBERS ABSENT: David Bernahl, Diana Carrillo, Maria Castillo, Rick Deraiche, Cesar Lara, Salvador Munoz, Dave Potter, Larry Silva and Robert Weakley

STAFF PRESENT: Loyanne Flinn (Acting WIB Executive Director), Manley Bush, Marleen Esquerra, Flor Galvan and Stephanie Shonley

CALL TO ORDER/INTRODUCTIONS: Mr. Cushman called the meeting to order at 7:41 am. He welcomed those in attendance and called for introductions. A quorum was established.

CHANGES TO THE AGENDA: A motion was made by Mr. Rubio to remove Agenda item #10, Seconded by Mr. Robinson. Motion Passed Unanimously.

PUBLIC COMMENT: Mr. Mark Gonzalez stated he is requesting approval from the WIB board to remove the Healing Pole currently located at the Office of Employment Training. He obtained an estimate of the value of the pole and advised that no fees or liability will be incurred by the WIB. Mr. Cushman requested that information about the healing pole's removal be placed on the Executive Committee Agenda for approval.

Barba Verba, Director of the Office for Employment Training stated that OET is currently involved in two non-WIA initiatives that are enabling OET to assist more participants. OET has received \$200,000 to assist AB109 released parolees. Also, OET is working on obtaining a MOU from CalWorks to serve between 30-60 participants. OET's goal is to place participants in private sector businesses and subsidize 50% of wages for 3-4 months with hopeful permanent employment placement. She asked the members to please provide her with any identified employers that would be willing to work with OET in this regard.

Megan Heath, Project Coordinator of the Broadband Technology and Opportunities Program (BTOP) stated that the Department of Commerce recently funded BTOP to increase digital literacy ending in September 13, 2012. She hopes to serve South County and the isolated areas of Monterey County with a mobile center.

1. **Action: Approve the minutes of the October 5, 2011 Workforce Investment Board Meeting.**
Motion: Ms. Webster motioned to accept the minutes as stated.
Second: Mr. Aniello
Motion Passed Unanimously
2. **Accept the resignation of Maggie Melone-Echiburu, representing Business (Healthcare) from the Monterey County Workforce investment Board (MCWIB).**
Motion: Ms. Leffel motioned to accept the action as stated.
Second: Mr. Hunter
Motion Passed Unanimously

Chair's Report: Mr. Cushman stated that Ms. Loyanne Flinn accepted a position with Hartnell College effective January 3, 2012 as Director of Development. The new Director of the WIB is Jim Cook.

Director's Report: Ms. Flinn stated all local monitoring has been completed. The Board of Supervisors has approved the WIB Bylaws along with the On-the-job grant. WIB is looking at collaborating with organizations on the Healthcare Innovation grant.

3. **Action: Approve the monitoring schedule for Program Year (PY) 2011-12 WIA Title I Adult, Dislocated Worker, Rapid Response and Youth Programs and Special Discretionary Grant Projects.**

4. **Action: Approve the Final Monitoring Report for the Office for employment Training's Adult and Dislocated Worker Programs for PY 2010-11.**
5. **Action: Approve the Final Monitoring Report for the Office for Employment Training's Rapid Response Program for PY 2009-10 and 2010-11.**
6. **Action: Approve the Final Monitoring Report for the California Gang Reduction Intervention and Prevention (CalGRIP) Program for PY 2009-10.**
Motion: Ms. Leffel motioned to accept the actions as stated.
Second: Ms. Helm
Motion Passed Unanimously
7. **Action: Approve the Final WIB On-the-Job Training Policy.**
Motion: Ms. Webster motioned to accept the action as stated.
Second: Ms. Zeller-Nield
Motion Passed Unanimously
8. **Action: Review and Approve the WIB Annual Report.** Ms. Shonley presented the WIB Annual Report to the WIB committee and fielded any questions.
Motion: Mr. Rubio motioned to accept the action as stated.
Second: Ms. Leffel
Motion Passed Unanimously
9. **Information: Update on the WIB Bylaws.** Ms. Flinn stated the WIB Bylaws were approved by the Board of Supervisors on December 6, 2011.
11. **Information: Update on the Economic and Workforce Development Planning.** Mr. Cushman stated Monterey County created an Economic Development Committee to collaborate with businesses and local stakeholders concerning the abundant resources Monterey County has to offer and to implement strategic plans that advance economic development in Monterey County. He encouraged all WIB staff to attend the Economic Development Committee meetings.

ANNOUNCEMENTS: Alliance on Aging opened a consignment store on Lighthouse Avenue that created new jobs. The Higher Education Summit that was held in Monterey was filmed and is available for viewing online. The 2nd Annual Sustainable Hospitality & tourism Conference will be held January 17-19, 2012 at Portola Hotel & Spa. For more information, visit: <http://innovation.csumb.edu/events>

Monterey County Business Council will be hosting the 16th Anniversary Gala & Annual Economic Vitality Awards on Saturday, February 4, 2012 at the Clement Monterey – InterContinental Hotel. For more information, visit http://mcbc.mcbusiness.org/page/mcbc_anniv/index.v3page;jsessionid=3lcpmartb5sq8

ADJOURNMENT: Mr. Cushman adjourned the meeting at 9:12am.