

**ADOPTED**  
**Minutes of the Monterey County Workforce Investment Board**  
 Wednesday, July 21, 2010, 7:30 A.M.  
 Salinas Golf and Country Club, 475 San Juan Grade Road Salinas, CA 93906

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
Erik Cushman, <i>Chair</i>	Business
Joanne Webster, <i>Vice Chair</i>	Business
Wendy Brickman	Business
Mary Ann Leffel	Economic Development
Doug Garrison	Post-Secondary Education
Diana Carrillo	Migrant Seasonal Farm Worker Programs
Ralph Rubio	Labor Organizations
Ruben Garcia	EDD
Linda Coyne	K-12 Education
Judith Profeta	Business
Mike Hutchinson	Business
Jim Nakashima	Housing Authority
Maria Castillo	Labor Organizations
Al Davis	Community Based Organization (CBO)
Elliott Robinson	Department of Social and Employment Services
Cesar Lara	Labor Organizations
Salvador Munoz	Business
Ken Scherpinski	Labor Organizations
Teresa Sullivan	Older American Programs
Mark Verbonich	Business
Lupe Palacio	Community Based Organization (CBO)
Hunter Harvath	Economic Development Agencies
Maggie Melone-Echiburu	Business
Larry Silva	Business
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio member
<b>MEMBERS ABSENT</b>	<b>REPRESENTING</b>
David Bernahl, II, <i>Past WIB Chair</i>	Business
Anthony Aniello, <i>2nd Vice Chair</i>	Business
Supervisor Dave Potter	Monterey County Board of Supervisors, 5th District
Robert Weakley	Business
Phoebe Helm	Economic Development
Mark Bastis	Business
Scott Grover	Business
Rich Gillis	Business
Mike Hutchinson	Business
<b>OTHERS PRESENT</b>	<b>REPRESENTING</b>
Rosie Chavez	Turning Point
Pearl Sanchez	Turning Point
Jay Donato	SEIU Local 521
Wil Moore	Shoreline
Chris Berthiaume	OET
Lynda Dunn	OET
Brenda Quintero	Unity Care
Ednita Gardenhire	Unity Care
Bertha Gonzalez	OET
Mike Thomas	Hartnell/MISA
Veronica Tamayo	Shoreline
Jayne Mohammadi	Supervisor Dave Potter
Gary McNeil	Santa Cruz WIB
Allen Barnes	Shoreline
Deborah Carillo	Turning Point
Deborah Bird	CAP
Yesi Ruiz	CAP
Pamela Brown	WIB Youth Council

Nick Chiulos	Monterey County
Ray McDonald	Santa Barbara WIB
Ron Slack	Good Times/Santa Cruz WIB
Beverly Grova	Hartnell College
Jeff Ruster	Work2Future
Mark Gonzalez	WIB Youth Council
Vivian Brennard	WIB Youth Council
Joyee Aldrich	SLO WIB
Randy Bangs	Mission Trails ROP
Judge Phillips	Rancho Cielo
Kathleen Lee	Supervisor Potter
Miguel Banda	WIB Staff
Manley Bush	WIB Staff
Marleen Esquerra	WIB Staff
Yuri Anderson	WIB Staff
Stephanie Shonley	WIB Staff
Gloria Torrez	WIB Staff

**CALL TO ORDER/INTRODUCTIONS:** Mr. Cushman called the meeting to order at 7:43am. He welcomed those in attendance and called for introductions. A quorum was established.

**CHANGES TO THE AGENDA:** None.

**PUBLIC COMMENT:** Mr. Donato stated that SEIU Local 521 is proud of the work done by the Office for Employment Training (OET). He added that OET has been able to get jobs for people, which is crucial to the recovery of the local economy. He thanked the WIB and OET for all their hard work.

**BUSINESS MEETING:**

**1. Action: Approve the minutes of the June 2, 2010 Workforce Investment Board meeting.**

**Motion:** Ms. Carillo moved to approve the minutes as stated.

**Second:** Ms. Leffel

**Motion passed unanimously**

**APPOINTMENTS & RESIGNATIONS**

**2. Action:** Consider the de facto resignation of Blas Barroso, representing Labor Organizations, from the WIB.

**Motion:** Ms. Leffel moved to approve the minutes as stated.

**Second:** Mr. Lara

**Motion passed unanimously**

**ACTION #3-7**

**Motion:** Ms. Leffel moved to approve actions 3-7 as stated.

**Second:** Ms. Webster

**Motion passed unanimously**

**3. Action:** Consider the reappointment of Richard Gillis, representing Business, to the WIB.

**4. Action:** Consider the reappointment of Cesar Lara, representing Labor Organizations, to the WIB.

**5. Action:** Consider the reappointment Salvador Muñoz, representing Business, to the WIB.

**6. Action:** Consider the reappointment of Lupe Palacio, representing Community-based Organizations, to the WIB.

**7. Action:** Consider the reappointment of Judith Profeta, representing Business, to the WIB.

**8. Action: Consider the appointment of Brian E. Turlington, representing Business, to the WIB for a three-year term to commence July 27, 2010 to July 27, 2013.**

**Motion:** Ms. Leffel moved to approve the action as stated.

**Second:** Ms. Webster

**Motion passed unanimously**

**9. Action: Review the credentials and act upon the nomination of Youth Council nominee, Ms. Ann Kilty, representing Education for a two-year term to commence July 27, 2010 and end July 27, 2012.**

**Motion:** Ms. Webster moved to approve the action as stated.

**Second:** Ms. Leffel

**Motion passed unanimously**

**10. Action: Review the credentials and act upon the nomination of Youth Council nominee, Ms. Tina Rosa, representing Individuals with Experience in Youth Activities for a two-year term to commence July 27, 2010 and end July 27, 2012.**

**Motion:** Mr. Munoz moved to approve the action as stated.

**Second:** Ms. Leffel

**Motion passed unanimously**

**11. Information: Term expiration of WIB member Chris Chidlaw, representing Business.**

Mr. Cushman thanked Mr. Chidlaw for his participation on the WIB.

**12. Information: Term expiration of WIB member Harry Gamotan, representing Labor Organizations.**

Mr. Cushman thanked Mr. Gamotan for his years of service to the WIB. In response to Mr. Nakashima's question, Mr. Cushman replied that members are extended the opportunity for reappointed according to the WIB bylaws.

#### **DIRECTORS REPORT**

Ms. Flinn stated that a priority for WIB staff is seeking additional training funds to continue the good work accomplished with ARRA WIA and TANF ECF funds that will soon be exhausted.

#### **OTHER BOARD MATTERS**

**Board Member Comments and Referrals: The Chair shall receive requests for information from board members for items not appearing on the agenda. NONE**

**13. Action: Accept \$21,271 in American Recovery and Reinvestment Act (ARRA) incentive funds for exemplary performance for fiscal years 2007-08 and 2008-09.**

**Motion:** Ms. Leffel moved to approve the action as stated.

**Second:** Mr. Lara

**Motion passed unanimously**

**14. Information: Review WIB Annual Report for Program Year 2009-10.**

Ms. Shonley provided a brief overview of the draft annual report. She asked committee members to provide her with any feedback they might have. Ms. Leffel suggested that the report include unemployment data.

**15. Information: Review the PY2010-11 WIA Title I programs budget and participant plans.**

Ms. Flinn reviewed the budget and participant plans as provided in the packet.

**16. Information: Update on the review and revision of WIB Bylaws.**

Ms. Anderson stated that WIB staff is reviewing WIB bylaws and will be proposing some amendments. She stated that she is researching other WIB bylaws and will have a draft to the full board by the next meeting. Ms. Leffel requested that the draft be sent out the full WIB for input prior to the next full board meeting.

**17. Information: Review the Office for Inspector General final monitoring report with response from the Monterey County Workforce Investment Board.**

Ms. Flinn commented on the staff report, which summarizes the review. She added that WIB staff will be working with OET to ensure that Office of Inspector General (OIG) best practices are implemented and reviewed in upcoming monitoring. Mr. Robinson stated that a new WIB and OET agreement will be completed. Also the county is working to correct overpayments that were identified. Mr. Scherpinki expressed concerns with training individuals as electricians without state certification, and offered to email the link to state certification guidelines. Ms. Leffel suggested a list of occupations requiring certification be given to staff for reference. Mr. Robinson indicated that the OIG has not expressed plans to return. Mr. Orlando commented that the State has not made any indication that they will be sanctioning the local area. Mr. Gonzalez expressed his concern over the OIG report; he added that he felt the recent front page article was bad publicity for the WIB. Mr. Cushman offered additional information on the "paperless system" including the fact that OET staff produced documentation to substantiate the past practice, and has updated procedures to capture documentation from this point forward to meet standards.

#### **ANNOUNCEMENTS OF EVENTS OR SERVICES: NONE**

#### **ADJOURNMENT:**

**Motion:** Ms. Webster moved to adjourn the meeting.

**Second:** Ms. Leffel

**Motion Passed Unanimously**

**Mr. Cushman adjourned the meeting at 9:55am**